

Water Supply District of Acton

693 MASSACHUSETTS AVENUE
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Commissioners Meeting
Water Supply District of Acton
693 Massachusetts Avenue
Acton, MA 01720

Agenda: Comments from Citizens
Approve Minutes of January 11, 2010 Meeting

OLD BUSINESS:

Update on Land Acquisition at 60 Lawsbrook Road
Execute Contract for Engineering Services for the Christofferson Well Replacement Investigation
Discussion and Approval of FY 2011 & Warrant Articles
2010 Water Rate Increase Discussion

NEW BUSINESS:

Discussion of Rebates for EPA Water Sense Toilets and Washers

Minutes of January 25, 2010 Commissioners Meeting

Regular bi-monthly meeting. Present were Commissioners Parenti and Stuntz, District Manager Chris Allen, Treasurer/Collector Mary Jo Bates, District Counsel, Mary Bassett, Commissioners Secretary Lynn Protasowicki, Environmental Compliance Manager, Matthew Mostoller. Finance Committee member Dave Butler. Also in attendance: Mary Michelman representing ACES, and John Cipar of The WLMAC

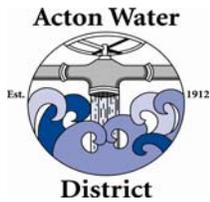
The meeting was called to order at 7:35 P.M.

Comments from Citizens

Ms. Mary Michelman and Mr. Matthew Mostoller both provided an update to the Commissioners regarding EPA's letter received on Friday (1/22/2010) regarding WR Grace. They were happy to inform the Commissioners that the EPA was very responsive to the concerns that the District and ACES had. WR Grace had been trying to expedite the design process for the facility in the landfill area however the EPA told them that this could not happen. The EPA also instructed them that the capture zone analysis will need to be done on an annual basis. Additional monitoring and planning for 1,4-dioxane is required as part of an overall review of treatment schemes for this area.

Approve Minutes of January 11, 2010

Mr. Parenti moved to accept minutes of the meeting held on January 11, 2010 and Mr. Stuntz seconded the motion. The Commissioners were all in favor of approving the minutes.



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OLD BUSINESS

Update on Land Acquisition at 60 Lawsbrook Road

Mr. Allen reviewed with the Commissioners the email that was sent by Stamski and McNary regarding the land acquisition at 60 Lawsbrook Road. The email from Mr. William McNary stated that they are concerned with the status of the proposed lot containing the existing lot becoming non-conforming with the Acton Zoning Bylaw. The entire property currently complies with the dimensional requirements – minimum lot frontage and minimum lot area. The current residential requirements are 20,000 square feet of area with 150 feet of frontage or 40,000 square feet of area with 100 feet of frontage. Sixty Lawsbrook Road currently has 127.73 feet of frontage and 45,289 square feet of area. Mr. McNary noted that if the area is reduced to below 40,000 square feet that the remaining lot will become non-conforming. Based upon this information, Mr. Allen recommended that we do not move forward on the acquisition of 60 Lawsbrook Road. The Commissioners stated that due to Mr. Leonard Phillips not being present at this evenings meeting that they will hold on making a decision, inform Mr. Phillips of the information from the survey, and then they will make a final decision on whether or not to proceed with the acquisition.

Execute Contract for Engineering Services for the Christofferson Well Replacement Investigation

Mr. Parenti moved to accept the contract with Weston & Sampson for the Christofferson well replacement and Mr. Stuntz seconded the motion. The Commissioners were all in favor of accepting the contract.

The “Contract Document for Engineering Services for the Christofferson Well Replacement” was signed by the Commissioners at tonight’s meeting.

Discussion and Approval of FY 2011 & Warrant Articles

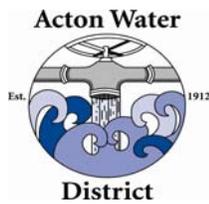
The final approved FY2011 Budget amount is \$3,240,400.00

The Commissioners voted to approve the Final Warrant Articles and Final Budget for FY 2011.

Mr. Parenti moved to accept the FY2011 Budget and Mr. Stuntz seconded the motion. The motion was approved unanimously.

Mr. Parenti moved to accept the Warrant Articles and Mr. Stuntz seconded the motion. The Commissioners were all in favor of accepting the Warrant Articles as presented.

Mr. Parenti moved to close the warrant for the March 17, 2010 annual meeting and Mr. Stuntz seconded the motion. The Commissioners approved the motion unanimously.



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2010 Water Rate Increase Discussion

Ms. Bates reviewed the revised 2010 rate increase proposal with the Commissioners. At the 1/11/2010 Board meeting, the Commissioners recommended to keep the “up to 100 cubic feet” rate in Proposal A. Ms. Bates stated when she ran the numbers with the “up to 100 cubic feet” that this would cause a \$105,000 shortage in revenue. In addition, the rate increase in Proposal A would need to be altered to cover the \$105,000 shortage (rates would have to be increased). The Commissioners still prefer Proposal A versus Proposal B. Ms Bates stated that she will send the Commissioners a copy of their water bill which will include the rate increase so that they can the difference.

Ms. Bates noted that the municipal rates have not changed.

NEW BUSINESS:

Discussion of Rebates for EPA Water Sense Toilets and Washers

In this evening’s Commissioners packet is a copy of a memorandum that Mr. Matthew Mostoller wrote regarding the conservation rebates plan for the District’s water takers. Mr. Mostoller reviewed with the Commissioners his findings and stated that the water efficient fixture rebates program piloted in 2009 generated 31 eligible washing machine rebates and 30 toilet rebates. Mr. Mostoller recommended that the program continue based on the interest generated by customers, the heightened awareness of water conservation, and the savings it provides to the customers on their bill.

Mr. Mostoller stated that the program should not be altered significantly from that offered in 2009. He recommends rebating \$100 for a washing machine and \$75 for a toilet, one of each allowed per customer, until set aside funds are exhausted. A total budget of \$10,000 for rebates was established in 2009 and he recommends keeping this amount moving forward. The 2009 pilot rebated \$4,600 to our customers. The rebates are made as a credit to the customer’s water bill.

The program will be promoted through Green Acton and in the District’s newsletter and water bills.

OTHER NEW BUSINESS:

Mr. Allen presented to the Commissioners a GIS map of Acton pinpointing where it appears that Assabet Sand & Gravel is encroaching on the Water District’s Zone 1 property (Assabet Well). Mr. Allen was notified by an appraiser for the Assabet Sand & Gravel of the encroachment. Mr. Allen stated that he is concerned about what is being washed off material on the site and permeating into the ground and how it could impact the drinking water. Mr. Allen is working with a surveyor who will give us the exact boundaries to determine the extent of the encroachment. Ms. Bassett will then send a cease and desist letter to Assabet Sand & Gravel.

Mr. Parenti moved to adjourn the meeting and Mr. Stuntz seconded the motion. The meeting adjourned at 8:40 p.m.