

Water Supply District of Acton

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Commissioners Meeting
Water Supply District of Acton
Meeting Minutes
February 23, 2015

Agenda:

- A. Comments from Citizens
- B. Approve Minutes from the February 4th Meetings
- C. OLD BUSINESS:
 - 1. Discussion of Financial Planning and Rate Strategy.
- D. NEW BUSINESS:
 - 1. Assign Motions for Presentation of Warrant Articles at the Annual Meeting.

The Board of Water Commissioners meeting was called to order at 7:30 p.m. on Monday, February 23, 2015 at the Acton Water District Office by Mr. Stephen Stuntz.

Present at Tonight's Meeting:

Commissioners: Ronald Parenti, Leonard Phillips (Chair) and Stephen Stuntz
District Manager: Chris Allen
District Treasurer: Mary Jo Bates
District Counsel: Mary Bassett
Commissioners Secretary: Lynn Protasowicki
Finance Committee: David Butler
WLMAC: Barry Rosen

A. Comments from Citizens

No comments this evening.

B. Approve Minutes from the February 4th Meeting.

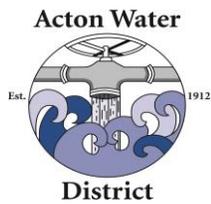
Mr. Stuntz moved to accept minutes of the meeting held on February 4, 2015 and Mr. Parenti seconded the motion and it was unanimously approved.

C. OLD BUSINESS:

1. Discussion of Financial Planning and Rate Strategy.

Enclosed in tonight's packets to the Commissioners are several proposed scenarios for rate increase options for 2015. Mr. Allen informed the Commissioners after several meetings with the Finance Committee to discuss these multiple rate scenarios; the Finance Committee recommends that the District go with Option C. This option includes a proposed block rate increase of 1.1% per usage, a bond debt fee increase to \$46 per quarter from the current \$21.75 to accommodate the long-term debt from the South Acton treatment plant, and increase the municipal flat rate to \$.042/cubic foot.

Mr. Parenti asked Mr. Allen what the reasons were behind picking this particular option. Mr. Butler responded by stating it's the easiest scenario to understand and explain to all customers and it will provide 3 years of adequate surplus revenue. Ms. Bates stated that it will cover the bond debt fee 100% and it will generate an extra



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\$439,000 in surplus revenue. This will afford the District the necessary ability to perform Operations & Maintenance of the system, and continue to appropriate funds from surplus revenue for capital improvements.

Mr. Stuntz moved to accept the Finance Committee's recommendations to accept Option C, which includes the bond debt fee increase, the block rate increase, and the municipal flat rate increase. Mr. Parenti seconded the motion and it was unanimously approved.

Mr. Allen plans to include a stuffer in the April billing as the conduit to explain the change to the customers. Mr. Parenti suggested that we have something available at the Annual Meeting on Wednesday, March 18th as well.

Other Old Business:

1. South Acton Water Treatment Plant Update.

Mr. Allen showed the Commissioners some photos of the Treatment Plant's progress. He informed them that there will be progress meeting on Thursday, March 5th with the engineer and contractor to discuss the plan for startup of the plant. He also stated that the Lawsbrook Well redevelopment is complete, the Scribner Wells are being redeveloped now; and Christofferson Well was done early last year, and there are no plans to repeat this maintenance prior to commissioning the new South Acton plant.

D. NEW BUSINESS:

1. Assign Motions for Presentation of Warrant Articles at the Annual Meeting

Counselor Bassett presented the final Warrant Articles to the Commissioners for them to present at the March 18th Annual Meeting to be held at the Acton Public Library at 7:30 pm. Counselor Bassett informed the Commissioners that she assigned them their articles in the following order: Mr. Stuntz, Mr. Phillips and Mr. Parenti.

Other New Business:

Mr. Phillips spoke about a company called Terbus, which created real-time modelling software used for water flow. He stated that this software monitors and keeps history of valves turning on and off. It's a unique type of software that has not been used in the municipalities. Mr. Allen stated that he will have Bob Murch, the District's IT Manager, look into it.

Mr. Phillips moved to adjourn the meeting at 8:40 p.m. and it was unanimously voted.