

Water Supply District of Acton

693 MASSACHUSETTS AVENUE
P.O. BOX 953
ACTON, MASSACHUSETTS 01720

TELEPHONE (978) 263-9107

FAX (978) 264-0148

Commissioners Meeting
Water Supply District of Acton
Meeting Minutes
March 9, 2015

Agenda:

- A. Comments from Citizens
- B. Approve Minutes from the February 23rd Meetings
- C. OLD BUSINESS:
 - 1. Update on South Acton Water Treatment Plant Project.
 - 2. Financial Planning and Water Rate Increase.
 - 3. Annual Meeting Preparation.

D. NEW BUSINESS:

Any agenda item(s) which did not come to the attention of the Board of Water Commissioners 48 hours prior to this meeting and were not reasonably anticipated.

The Board of Water Commissioners meeting was called to order at 7:30 p.m. on Monday, March 9, 2015 at the Acton Water District Office by Mr. Stephen Stuntz.

Present at Tonight's Meeting:

Commissioners: Ronald Parenti, Leonard Phillips (Chair) and Stephen Stuntz
District Manager: Chris Allen
District Treasurer: Mary Jo Bates
District Counsel: Mary Bassett
Commissioners Secretary: Lynn Protasowicki
Finance Committee: William Guthlein, Charles Bradley
Moderator: Richard O'Brien

A. Comments from Citizens

No comments this evening.

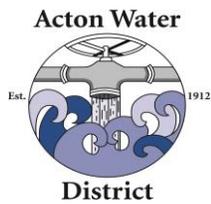
B. Approve Minutes from the February 23rd Meeting.

Mr. Phillips moved to accept minutes of the meeting held on February 23, 2015 and Mr. Stuntz seconded the motion and it was unanimously approved.

C. OLD BUSINESS:

1. Update on South Acton Water Treatment Plant Project.

Mr. Allen informed the Commissioners that the start-up date for the South Acton Water Treatment Plant is less than one month away (projected date is first week of April). Training has begun with those that will be operating the plant. He stated that the School Street well is ready to go except that EverSource (they are renewing the power service at the station) is behind schedule due to winter weather. Mr. Allen has requested them to expedite the change-over.



Water Supply District of Acton

693 MASSACHUSETTS AVENUE
P.O. BOX 953
ACTON, MASSACHUSETTS 01720

TELEPHONE (978) 263-9107

FAX (978) 264-0148

Mr. Allen informed the Commissioners that Waterline is gathering proposals for paving. And, ultimately, the MassDEP needs to certify the new facility to insure everything is to specifications before the plant can be turned on for service into the system.

Mr. Allen showed progress photos of the facility.

2. Financial Planning and Water Rate Increase.

Enclosed in tonight's packets to the Commissioners is a copy of the "Rate Increase Notice to Customers" which will be included in the April 2015 bills. The notice outlines why the District has to increase the bond debt fee. Also enclosed in tonight's packets is a 10-year budget comparison (FY 2007-FY 2016). It shows the ebbs and flows for capital improvements as well as the constant rise in the core budget. Mr. Allen stated that this snapshot will help answer any questions about the FY 2016 budget during the Annual Meeting.

Mr. Stuntz commented that this rate increase will be good for at least 3-5 years.

Mr. Allen also spoke about the annual rain barrel program that is being offered to all Acton residents and how the barrels are being offered at \$50 (\$25 discount) for the first 50 customers. There is a coupon at the bottom of the "Rate Increase Notice to Customers". This will be enclosed as part of the bill stuffer for the April water bills.

3. Annual Meeting Preparation.

Mr. Parenti asked for some clarification on some of the Articles that he will be presenting at the Annual Meeting.

Mr. Allen informed the Commissioners that he plans to have a slide show of pictures of the South Acton Water Treatment Plant running before the meeting starts so that folks can see what it looks like. This will then get shut off when the meeting starts.

D. NEW BUSINESS:

No new business this evening.

Mr. Phillips moved to adjourn the meeting at 8:30 p.m. and it was unanimously voted.