

Commissioners Meeting
Water Supply District of Acton
693 Massachusetts Avenue
Acton, MA 01720
Meeting Minutes
April 8, 2013

Agenda:

- A. Comments from Citizens
- B. Approve Minutes of February 25th, March 11 and March 20 Meetings
- C. Board Realignment and Annual Appointments
- D. Authorize Bond Issue
- E. Discussion of Joint Meeting with Finance Committee and WLMAC
- F. Assabet Well Site Easement

The regular bi-monthly meeting was called to order at 7:37 p.m. on Monday, April 8, 2013.

Present at Tonight's Meeting from the Acton Water District:

Commissioners: Ronald Parenti (Chairman) Stephen Stuntz and Len Phillips
District Manager: Chris Allen
District Counselor: Mary Bassett
District Treasurer: Mary J. Bates
Finance Committee: Bill Guthlein
District Clerk: Chip Orcutt
WLMAC: Barry Rosen, Paul Malchodi, Chuck Olmstead and John Cipar

A. Comments from Citizens

There were no comments from citizens at tonight's meeting.

B. Approval of Minutes from February 11, March 11 and March 20 Meetings

Mr. Parenti made a motion to approve the minutes of February 11, 2013. Mr. Stuntz seconded the motion and it was unanimously approved.

Mr. Parenti made a motion to approve the minutes of March 11, 2013. Mr. Stuntz seconded the motion and it was unanimously approved.

Mr. Parenti made a motion to approve the minutes of March 20, 2013 as amended. Mr. Phillips seconded the motion and it was unanimously approved.

C. New Business: Board Realignment and Annual Appointments

Mr. Parenti made a motion to appoint:

Mary Bassett as District Council

Mary J. Bates as District Treasurer

Maureen Mara as District Auditor

Chris Allen as Assistant Treasurer

Lynn Protasowicki as Board Secretary, each for a 1 year term.

Chip Orcutt, District Clerk, swore in those present, including Mr. Parenti, following his re-election.

All documents referred to in meeting minutes are available for inspection at the office of Acton Water District, 693 Massachusetts Avenue, Acton, MA 01720 (978) 263-9107.

Mr. Phillips made a motion to elect Mr. Stuntz as Chairman. It was seconded by Mr. Parenti and unanimously approved.

D. New Business: Authorize Bond Issue

Ms. Bates presented the bids to the Board for the \$400,000 note, approved at District Meeting, to fund the Engineering costs of The South Acton Treatment Plant. The low bidder was eastern Bank, at a rate of .55% for 90 days. Mr. Stuntz made a motion to accept the low bid and it was unanimously approved.

E. New Business: Joint Meeting with Finance Committee and WLMAC

Mr. Allen informed the Board that he had discussed with Counsel the appropriateness of the meeting without a task or request from the Board of Water Commissioners. Mr. Rosen stated that the Board did ask the WLMAC to look into the MWRA connection at a meeting held in October of 2011. The WLMAC was not informed of that assignment. This discussion came up again as part of their review of the Master Plan draft and they would like to know how the Finance Committee came up with their numbers. The WLMAC believes that the Finance Committee only looked at the initial cost, not the long range cost. Mr. Parenti asked what would be the advantage to pursuing this as we are on track to bring the South Acton Treatment Plant on line in 2014, per the ACO schedule. The WLMAC feels it was not given sufficient review and would like to review the Finance Committee numbers for accuracy. Mr. Stuntz indicated that he would prefer the WLMAC to complete their review of the Master Plan. Mr. Malcholi stated that he feels that the WLMAC should be taking an outside look at these issues and that asking permission to have discussion defeats that purpose. Mr. Phillips stated his belief that the WLMAC is an advisory committee to the Commissioners and should focus on tasks requested by the Commissioners. Attorney Bassett agreed that the Committee should be working at the direction of the Commissioners.

After discussion, it was agreed that the meeting between the Finance Committee and the WLMAC, scheduled for April 9 at 8:00 pm will be held and the WLMAC should report back with their Master Plan comments.

F. New Business: Proposal for Expansion of Easement for the Assabet Well Site

Mr. Allen informed the Commissioners that the easement to the Assabet Well site will need to be expanded by 4620 sf to accommodate the increased truck traffic into the new Treatment Plant site. The current access road will need additional area to stabilize the road to accommodate the increased truck traffic. Attorney Bassett will contact the owner and begin the process.

G. New Business: Outreach

Mr. Parenti told the Commissioners that he and Mr. Malchodi had a discussion about the press coverage that the District does not receive. Mr. Parenti would like to see a monthly or quarterly article of column for the District. Mr. Allen indicated that we publish and mail Water Words twice a year to each customer, probably a much larger distribution than the Beacon. Mr. Parenti and Mr. Malchodi will pursue this with a list of possible topics.

Mr. Malcholi thanked the Commissioners for their patience during the election. He considers the 900 vote mandate of the election as a positive reinforcement of the Special Meeting results.

Mr. Phillips made a motion to adjourn the meeting at 8:48 pm.

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