

Commissioners Meeting
Water Supply District of Acton
693 Massachusetts Avenue
Acton, MA 01720

September 22, 2008

Agenda: Comments from Citizens
 Approve Minutes of August 25, 2008 and release Executive Session Minutes

OLDBUSINESS

Execute Eminent Domain Taking of Parcel at Kennedy-Marshall Site in North Acton
Update on Indian Village Water Main Project
Update on Kennedy-Marshall Water Treatment Plant Construction

NEW BUSINESS

Review Inter-Municipal Agreement Proposal from Town of Acton

Minutes of September 22, 2008 Commissioners Meeting

Regular bi-monthly meeting. Present were Commissioners Parenti, Phillips, and Stuntz. Also in attendance were District Manager Chris Allen, Treasurer/Collector Mary J. Bates, and District Counsel Mary Bassett. The Finance Committee was represented by Charles Bradley, David Butler, and Bill Kingman. Stantec Inc. was represented by Thomas Mahanna.

The meeting was called to order at 7:45 P.M.

Comments from Citizens

There were no comments from citizens at tonight's meeting.

Approve Minutes of August 25, 2008

Mr. Stuntz moved to accept the minutes of the meeting held on August 25, 2008 and Mr. Parenti seconded the motion. The Commissioners were all in favor of approving the minutes.

Release Executive Session Minutes

Mr. Stuntz motioned to release the Executive Session Minutes. The motion was moved and seconded by Mr. Phillips. The Commissioners were all in favor of releasing the minutes.

OLD BUSINESS

Execute Eminent Domain Taking of Parcel at Kennedy-Marshall Site in North Acton

Mr. Stuntz moved to execute eminent domain taking of parcel at the Kennedy-Marshall Site in North Acton and Mr. Parenti seconded the motion. All the Commissioners were in favor. The Commissioners signed the necessary documentation.

Update on Indian Village Water Main Project

Mr. Allen supplied the Commissioners with a proposal that the Acton Water District received from Thomas Mahanna of Stantec Inc. The proposal is requesting an extension to the original 12 week period agreement for an additional 8 weeks which will extend the contract to November 15, 2008. A progress meeting will be held this week with the contractor (Proia Construction). Mr. Allen had asked Proia Construction to supply as much manpower and equipment as possible. A full time Stantec employee from Vermont is at the site 8 hours a day/5 days a week. Mr. Allen said that half of Oneida Road has passed the pressure test and they are now digging a hole for testing on Mohawk Drive. He also stated his concern regarding the weather getting cold and causing freezing.

The Commissioners questioned if there will be any additional cost to the district and the response was no, the amount is fixed. Mr. Allen stated that he is confident that this project will be completed by the November deadline.

Mr. Phillips asked Mr. Mahanna why the water lines can't remain in the previous trench and Mr. Mahanna responded that this was due to how the development was built; not in a consistent manner. He said that they want the new water main to stay in a consistent line which is causing a negative impact on staying on time with the deadline. He also stated that they will place the new main in the old trench whenever possible and that the new water main line depth is five feet deep.

Update on Kennedy-Marshall Water Treatment Plant Construction

Mr. Allen brought current photographs of the Kennedy-Marshall Water Treatment Plant for the Commissioners to review. He stated that the rebar framing has been completed, the concrete has been poured, and they are now checking for leakage. They are now working on the building permit so the building can be started. Mr. Parenti asked if the lack of a permit is slowing down the process and Mr. Allen responded with no, they are a bit ahead of schedule.

OTHER OLD BUSINESS

Great Hill Lease

District Counsel Mary Bassett updated the Commissioners on the status of the RFP awarded to Crown Castle for the cell tower property at Great Hill in Acton and requested an additional thirty days to submit a lease for the Commissioners review and execution. Ms. Bassett is working with Crown Castle's counsel on the lease provisions, especially as they relate to the payment of rent.

The Commissioners extended the time for execution of the lease through October 24, 2008.

NEW BUSINESS

Review Inter-Municipal Agreement Proposal From Town of Acton

Ms. Bassett supplied the Commissioners with a copy of the Memorandum of Understanding that she received from the Town of Acton. She said that she will inform the Town of Acton that she has presented the Memorandum to the Commissioners. The Commissioners stated that they will look at each issue as they become more concrete.

OTHER NEW BUSINESS

Mr. Allen showed the Commissioners a thank you note that was sent from Mary Michelman for the District's contribution to the Charlotte Sagoff Memorial Garden.

Mr. Phillips moved to adjourn the meeting and Mr. Parenti seconded the motion. The meeting adjourned at 8:15 pm.