

WEST AND SOUTH
Water Supply District
OF ACTON, MASSACHUSETTS

*Incorporated by the Acts of Legislature of 1912,
Chapter 326, and Accepted by the
District April 12, 1912*

The Center District Accepted Section 13 of Said Act



Annual Report ❖ March 31, 1944

Murphy & Snyder, Maynard

ORGANIZATION — 1943

Clerk

JAMES E. KINSLEY, Term expires 1944

Water Commissioners

WALDO E. WHITCOMB, Chairman	Term expires 1944
HOWARD J. BILLINGS	Term expires 1945
WALTER B. STEVENS	Term expires 1946

Treasurer

CARRIE M. DURKEE Term expires 1944

Auditor

DAVID R. KINSLEY, Term expires 1944

Appointments by the Water Commissioners

Collector

WALDO E. WHITCOMB, Term expires 1944

Superintendent and Clerk

GEORGE E. CLAPP, Term expires 1944

COMMONWEALTH OF MASSACHUSETTS
MIDDLESEX, SS.

To the Clerk of the West and South Water Supply District of
Acton, GREETINGS:

You are directed to notify and warn the inhabitants of the
Town of Acton residing in the Water Supply District, as bounded
and defined by Chapter 326 of the Act of 1912, Section 1 and 13
of said act, qualified to vote in elections and town affairs, to
assemble in G. A. R. Hall, West Acton,

Tuesday, April 4, 1944, at Eight O'Clock P. M.

Then and there to act on the following articles, to wit:

Article 1. To choose a Moderator to preside at said meeting.

Article 2. To elect by ballot a Clerk for one year, a Treasurer
for one year, an Auditor for one year, and one Member of the
Board of Water Commissioners to serve for the term of three
years, and fix salaries of same.

Article 3. To hear and act on the reports of the Water
Commissioners, Treasurer, Collector and other officers of the
District or any Committee appointed at any previous meetings.

Article 4. To see if the District will authorize the Treasurer
to borrow money, with the approval of the Water Commissioners,
if necessary, in anticipation of revenue of the Current Year.

Article 5. To see if the District will vote to authorize the
Water Commissioners to employ for additional Compensation
any of their members and to fix additional compensation of such
member as provided in Section 4A, Chapter 41 of the General
Laws.

Article 6. To see if the District will vote to instruct the
Water Commissioners to have an annual audit of the various
accounts of the District, or act anything thereon.

And you are directed to serve this warrant by posting
copies, attested by you, in three or more public places in the
Water District thereof, seven days at least before the time of
said meeting as directed by vote of the Water District.

Hereof fail not and make due return of this Warrant with
your doings thereon to the Water Commissioners on or before
the time of holding said meeting.

Given under our hands in Acton this twelfth day of March
in the year one thousand nine hundred and forty-four.

WALDO E. WHITCOMB,
HOWARD J. BILLINGS,
WALTER B. STEVENS,
Water Commissioners.

WATER MEETING

Abstract of the proceedings of the Annual Meeting of the
West and South Water Supply District of Acton held in Odd
Fellows Hall, West Acton

TUESDAY, APRIL 6, 1943, at 8 o'clock P.M.

Article 1. To choose a Moderator to preside at said meeting.
Chose David R. Kinsley, Moderator of the meeting.

Article 2. To elect by ballot a Clerk for one year, a Treasurer for one year, an Auditor for one year, and one Member of the Board of Water Commissioners to serve for the term of three years, and fix salaries of same.

Elected James E. Kinsley, Clerk for one year.

Elected Carrie M. Durkee, Treasurer for one year.

Elected David R. Kinsley, Auditor for one year.

Elected Walter B. Stevens, Water Commissioner for three years.

Voted: To fix the salaries at the same rate as last year.

Article 3. To hear and act on the report of the Water Commissioners, Treasurer, Collector and other officers of the District or any Committee appointed at any previous meeting.

Voted: To accept the report of the District Officers.

Article 4. To see if the District will authorize the Treasurer to borrow money, with the approval of the Water Commissioners, if necessary, in anticipation of revenue of the Current Year.

Voted: That the District Treasurer with the approval of the Water Commissioners be and is hereby authorized to borrow money from time to time in anticipation of the revenue of the financial year beginning April 1, 1943 and to issue a note or notes therefore payable within one year, any debt or debts incurred under this vote to be paid from the revenue of said financial year.

Article 5. To see if the District will vote to authorize the Water Commissioners to employ for additional Compensation any of their members and to fix additional compensation of such member as provided in Section 4A, Chapter 41 of the General Laws.

Voted: That the Board of Water Commissioners be and are hereby authorized to appoint any member of the Board as Collector of Water Rates and that the salary of said officer be the same as last year.

Meeting adjourned at 8:11 P.M.

JAMES E. KINSLEY, Clerk.

REPORT OF THE WATER COMMISSIONERS

Owing to war conditions, it has been impossible during the past year to make any extensions of pipelines within the District or to do other than necessary repairs. This has resulted in a considerable increase in cash on hand. As soon as possible, however, it will be necessary to use a considerable amount of this accumulated money to finance new extensions and new equipment for the pumping station.

We have just installed a main line flow meter at a cost of approximately \$700. which will allow of an accurate measure of the total amount of water pumped and also permit us, for the first time, to determine accurately our pumping costs.

We have taken up again the question of installing a cathodic rust inhibitor in the standpipe and have reason to believe that we may be able to make this installation during the early part of 1944.

We wish to call attention to the article in the warrant pertaining to an annual audit of the accounts of the Water District. This article was inserted on recommendation of the State Department of Accounts and should, in our opinion, be accepted by the District.

WALDO E. WHITCOMB,
HOWARD J. BILLINGS,
WALTER B. STEVENS.

March 14, 1944

CLERK'S REPORT

Expenditures

American Pulley Co., pulley	\$ 2.85
Ayer Motor Express, express	2.64
Acton Pipe Co., pipe	8.44
B. & M. R. R., pipe privilege	8.10
E. Banks, watchman	690.00
C. Beach, labor	13.80
Bursaw Gas & Oil Co., fuel oil	425.09
A. Chesterton Co., packing	20.10
D. Chapman, labor	3.20
C. Cullinane, express	1.29
Acton I. O. O. F., rent	5.00
Geo. Clapp, carfare, freight and expenses paid out	21.71
Auchuborn Co., lantern	5.95
A. W. Davis Co., supplies	9.72
A. W. Davis Co., coal	37.18
De Luxe Filters Co., filters	13.52
C. A. Durkee Ins. Co., Treasurer's and Collector's bonds	45.00
Carrie M. Durkee, postage and envelopes	4.05
Edison Co., current	77.09
Economy Lubricant Co., grease	7.48
James Fitzgerald, gasoline, repairs and tires	135.60
Fairbanks Morse Co., labor and parts	121.19
First National Bank, service charge	1.70
Elliott Hardware Co., chain drill	5.75
R. Hall Co., 8" meter	390.00
Johnson, Barker Co., valves and fittings	34.23
P. Jenks, services	5.00
T. Lowden, liability insurance	111.50
Laffin's Garage, repairs	44.20
H. Laurence, meter reading	17.50
Laffin's Express, express52
Murphy & Snyder, printing	58.27
Maynard & Acton Oil Co., fuel oil and gas	441.84
N. E. T. & T. Co., station telephone	49.63
Neptune Meter Co., meters	63.00
National Meter Co., parts and repairs	76.61
N. E. Waterworks Assn., membership	6.00
Macmillan Oil Co., lubricating oil	201.59
Mrs. J. McCarthy, garage rent	36.00
U. S. Pencil Co., staples	4.00
Proctor Co., lumber	14.91
A. Pike Co., belting	8.67

G. Preston Co., Lubal	67.13
H. R. Prescott Co., Paint & Fittings	11.90
Reed Coal Co., coal	23.59
U. S. Pipe Co., cast iron fittings	26.06
South Acton Woolen Co., wipers	6.00
A. J. Wilkinson, taps and set screws	1.69
Worcester Acetylene Co., Prestolite tank	2.75
W. Scanlon, labor	9.60
Geo. Clapp, Supt., salary	2,200.00
O. Nichols, labor	1,558.00
F. Kennedy, labor	57.15
R. Nichols, labor	1.20
D. Reynolds, labor	1.00
Waldo E. Whitcomb, stamps and envelopes	27.67
Waldo E. Whitcomb, collecting rates	213.68
H. J. Billings, salary as Commissioner	25.00
W. B. Stevens, salary as Commissioner.....	25.00
W. E. Whitcomb, salary as Commissioner	25.00
Carrie M. Durkee, salary as Treasurer	50.00
David R. Kinsley, salary as Auditor	10.00
James E. Kinsley, salary as District Clerk	10.00
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	\$ 7,582.34

Bond Account

First National Bank, bonds paid	\$ 300.00
First National Bank, interest paid	18.00
Merchants National Bank, bonds paid	2,000.00
Merchants National Bank, interest paid.....	385.00
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	\$ 2,703.00
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	\$10,285.34

GEO. E. CLAPP,
Clerk of Commissioners.

TREASURER'S REPORT

Cash on hand March 31, 1943	\$ 7,704.54	
Received from W. E. Whitcomb	10,684.15	
Hydrant Rentals	3,200.00	
Junk sold65	
Pumping Wells	3.00	
North Middlesex Savings Bank, Interest	76.67	
Middlesex Institution for Savings, Interest	50.00	
		\$21,719.01
Paid Commissioners' Orders		10,285.34
		\$11,433.67

Reconciliation of Cash

North Middlesex Savings Bank	\$ 4,500.00	
Middlesex Institution for Savings	2,500.00	
Assabet Institution for Savings	2,500.00	
Checking Acct., Concord National Bank.....	1,933.67	
		\$11,433.67

Bonds Out March 31, 1943	\$ 600.00	
Bonds Paid	300.00	
		\$ 300.00

Bonds Out March 31, 1943	\$22,000.00	
Bonds Paid	2,000.00	
		\$20,000.00

CARRIE M. DURKEE, Treasurer

REPORT OF COLLECTOR OF WATER RATES

April 1, 1943 to April 1, 1944

Metered and Unmetered Water	\$10,634.20
Installing and Repairs	49.85
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	\$10,684.05
Paid Treasurer	\$10,684.05
Uncollected Water Rates as of March 10, 1944	\$ 12.00

Metered Water for One Year

Center	West	South	Total
3,830,415 gal.	4,526,725 gal.	14,473,823 gal.	29,830,963 gal.

Water Pumped at Station

47,304,238 gal.

Pumping Time for 1943	3,453 hours
Water Used Cooling Engines at Station	728,362 gal.
Water Used Through Fountains	1,269,426 gal.

Number of Services Installed

Center	West	South	Total
119	317	281	717

Number of Hydrants 128

WALDO E. WHITCOMB, Collector



AUDITOR'S REPORT

West Acton, Mass.
March 21, 1944

To the Board of Water Commissioners
Acton, Mass.,

Gentlemen:

Having completed an examination of the Treasurer and Collector's accounts, I believe they are correct.

Respectfully submitted,

DAVID R. KINSLEY, Auditor.

STATE AUDIT REPORT

THE COMMONWEALTH OF MASSACHUSETTS
Department of Corporations and Taxation
Division of Accounts
State House, Boston

November 10, 1943

To the Board of Water Commissioners
West and South Water Supply District of Acton
Acton, Massachusetts

Gentlemen:

I submit herewith my report of an audit of the books and records of the West and South Water Supply District of Acton for the period from May 25, 1938, to September 30, 1943, made in accordance with the provisions of Chapter 44, General Laws. This is in the form of a report made to me by Mr. Herman B. Dine, Assistant Director of Accounts.

Very truly yours,

THEODORE N. WADDELL,
Director of Accounts.

TNW:CAH

Mr. Theodore N. Waddell
Director of Accounts
Department of Corporations and Taxation
State House, Boston

Sir:

In accordance with your instructions, I have made an audit of the books and records of the West and South Water Supply District of Acton for the period from May 25, 1938, the date of the previous audit, to September 30, 1943, and report thereon as follows:

The books and records of the Treasurer showing the financial transactions of the District were examined. The cash book additions were verified, the recorded receipts were analyzed for the period covered by the audit and the disbursements were compared with the commissioners' orders authorizing the payment of District funds and with the vouchers on file. The cash balance as of September 30, 1943, was proved by reconciliation of the bank balance with a statement furnished

by the bank of deposit and with the savings bank books in which the district funds are deposited.

The recorded payments of debt and interest were proved with the amounts falling due and by examination of the cancelled securities and coupons on file.

The books and records of the Water Collector were examined and checked in detail. The accounts outstanding at the time of the previous examination and all subsequent commitments of water rates and services were examined and checked. The payments to the Treasurer were verified by comparison with the receipts as shown on the Treasurer's cash book, and the outstanding accounts were listed and proved.

Verification of the outstanding accounts was made by sending notices to a number of persons whose names appeared on the books as owing money to the District, the replies received thereto indicating that the accounts as listed are correct.

The Collector's cash balance on September 30, 1943, was verified by actual count of cash in the office.

A balance sheet showing the financial condition of the District as of September 30, 1943, was prepared and is appended to this report. The balance sheet indicates that the financial condition of the District is very satisfactory.

Appended to this report, in addition to the balance sheet mentioned, are tables showing a reconciliation of the Treasurer's and the Collector's cash, as well as a summary of the water accounts receivable.

While engaged in making the audit, cooperation was received from all District officials, for which, on behalf of my assistants and for myself, I wish to express appreciation.

Respectfully submitted,

HERMAN B. DINE,

Assistant Director of Accounts

HBD:CAH

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