

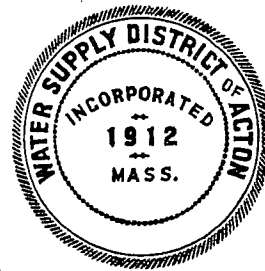
ANNUAL REPORT

OF THE

WATER SUPPLY DISTRICT

OF

ACTON, MASSACHUSETTS



For the Year Ending December Thirty-first

1966

MURPHY & SNYDER, INC. • MAYNARD, MASSACHUSETTS

ORGANIZATION — 1966

Clerk

MRS. BERYL B. SILVA Term expires 1967

Water Commissioners

HARLAN E. TUTTLE Term expires 1967
DONALD L. LORING Term expires 1968
EDWIN H. CHRISTOFFERSON Term expires 1969

Commissioners meet on second Tuesday of the month
8 P. M.

Whitcomb Station, Mass. Avenue, West Acton

Treasurer

ORMAL S. R. LAFFIN Term expires 1967

Appointments by the Water Commissioners

Superintendent

STEPHEN W. SCRIBNER Term expires 1967

Collector

HAROLD M. RICHARDSON Term expires 1967

Accountant

MRS. BERYL B. SILVA Term expires 1967

COMMONWEALTH OF MASSACHUSETTS
MIDDLESEX, ss.

40 Tuttle
1
40 Silva
1
39 Ruffini
2

To the Clerk of the Water Supply District of Acton,

GREETINGS:

You are directed to notify the inhabitants of the Town of Acton, qualified to vote in election and town affairs on January 1, 1967, to assemble in

Town Hall, Acton Center

MONDAY, FEBRUARY 20, 1967

at 8:00 o'clock P. M.

Then and there to act on the following articles:

Article 1. To ^{elect} ~~choose~~ a Moderator to preside at said meeting.

J. P. Kuske

Article 2. To elect by ballot a Clerk for one year, a Treasurer for one year, and one member of the Board of Water Commissioners to serve for the term of three years, and to fix the salaries of same.

Article 3. To hear and act on the report of the Commissioners, the Treasurer, and other officers of the District.

O.K.

Article 4. To see if the District will authorize the Treasurer with the approval of the Water Commissioners, to borrow money if necessary, in anticipation of revenue of the current year.

O.K.

Article 5. To see if the District will vote to instruct the Commissioners to have an audit of the various accounts of the District or act anything thereon.

O.K.

Article 6. To see what sums of money the District will vote to raise and appropriate to defray the usual expenses of the District.

OK

Article 7. To see if the District will vote to authorize the Commissioners to lease for water supply purposes the land situated on Willow Street, in the westerly part of Acton, known as the Travers lot, for a term not to exceed one year. To do or act thereon.

OK

3000.00

Article 8. To see if the District will vote to appropriate from surplus revenue the sum of \$12.62; to balance the Fuel account for 1966, or act anything thereon.

OK

Article 9. To see if the District will vote to appropriate from surplus revenue the sum of \$392.73, to balance the Middlesex County Retirement account for 1966, or act anything thereon.

OK

Article 10. To see if the District will vote to rescind action taken under article 18 of the warrant for the annual meeting of February 21, 1966, or act anything thereon.

P.13
OK

Article 11. To see if the District will vote to appropriate from surplus revenue the sum of \$12,000.00, for the purpose of purchasing and installing about 800 feet of 8-inch water main and all necessary fixtures and hydrants to extend the existing water main on Willow Street, for a distance of about 750 feet in a westerly direction and about 50 feet in the land leased from Margaret Travers, to the new well, or act anything thereon.

OK

Article 12. To see if the District will vote to appropriate from surplus revenue the sum of \$1,500.00, to reimburse Module Homes, Inc., the said sum being 40% of the cost of installing 750 feet of 8-inch water main on Minot Avenue, or act anything thereon.

OK

Article 13. To see if the District will vote to appropriate from surplus revenue the sum of \$20,000.00, to extend the 8-inch water main on Arlington Street, a distance of approximately 2,400 feet, from the end of existing main at Arlington Street and Charter Road, in a northeasterly direction, and to install the necessary hydrants and fittings, or act anything thereon.

OK

Article 14. To see if the District will appropriate from surplus revenue the sum of \$15,000.00, to complete the loop on Prospect Street, to connect the existing main with the main at Main and Prospect Streets, a distance of approximately 2,000 feet, and to install the necessary hydrants and fittings, or act anything thereon.

OK

Article 15. To see if the District will vote to authorize the Commissioners to acquire by purchase, or to take by eminent domain, for water supply purposes a certain parcel of land situated off the southeasterly side of School Street, in that part of Acton called South Acton, bounded and described as follows:

NORTHWESTERLY by land of Allen M. and Anne R. Christofferson, four hundred thirty (430.00) feet, more or less;

WESTERLY by land of said Christofferson's, six hundred twenty (620.00) feet, more or less;

SOUTHERLY by land of Marshall Corporation and land of Lexington Sand and Gravel Co., eight hundred ten (810.00) feet, more or less, and

NORTHEASTERLY by land of the Commonwealth of Massachusetts, nine hundred twenty (920.00) feet, more or less.

Containing 11.3 acres, more or less.

Together with an easement over a strip of land lying between said parcel and School Street for all purposes for which streets and ways are commonly used in said Acton and to be used in common with others entitled thereto; and to raise and appropriate, or transfer from any available source, or to borrow under authority of Chapter 44 of the General Laws, as amended, a certain sum of money for said purpose. To do or act thereon.

Article 16. To see if the District will vote to authorize the Commissioners to lease, for water supply purposes, the parcel of land situated off the southeasterly side of School Street in the southerly part of Acton known as the Christofferson lot, for a term not to exceed one year. To do or act thereon.

And you are directed to serve this warrant by posting copies attested by you in three or more public places in the Water Supply District, seven days at least before the time of said meeting.

Hereof fail not and make due returns of this warrant with your doings thereon to the Water Commissioners on or before the time of holding said meeting.

Given under our hands this sixteenth day of January in the year one thousand nine hundred and sixty-seven.

HARLAN E. TUTTLE
EDWIN H. CHRISTOFFERSON
DONALD L. LORING
Water Commissioners

REPORT OF THE WATER COMMISSIONERS

The District has completed another busy year. We were able to meet the demands of the consumers without over taxing our facilities.

We recommend that the land surrounding the School Street well be acquired by the District, as we will soon have to use this well on a year-round basis.

We regret to inform you that we have not been able to complete the water main over the Route 2 bridge on Hayward Road. We have made numerous trips to the Mass. Public Works Department offices in Arlington and Boston, have made several telephone calls, and have written letters to the departments concerned. To date we have not received permission to cross the highway. We wonder if anyone in the District can give us advice as to how to expedite completion of this extension. We are anxious to bring the water pressure in the vicinity of the new Junior High School to adequate levels.

We submit the estimated budget for 1967:

Estimated Revenues and Receipts

Hydrant Service	\$21,000.00
Water Rates	125,000.00
Sprinkler Service	585.00
Installing and Repairs	13,000.00
	<hr/>
	\$159,585.00

Estimated Expenses for Current Year

Bonds and Interest	\$50,000.00
Group Insurance	1,000.00
Salaries and Wages	35,000.00
Equipment Rental	1,000.00
Lights, Power and Telephone	16,000.00
Fuel	800.00
Auto and Equipment Expense	3,500.00
Insurance and Rentals	1,500.00
Meters	10,000.00
Miscellaneous	2,000.00

Materials and Supplies (maintenance and operation)	22,000.00	
Mass. State Audit	1,500.00	
Middlesex County Retirement	2,000.00	
Lease of Well Sites	5,400.00	
		\$151,700.00
Estimated Gain		\$7,885.00

HARLAN E. TUTTLE, Chairman
EDWIN H. CHRISTOFFERSON
DONALD L. LORING
Water Commissioners

REPORT OF THE SUPERINTENDENT

To the Board of Water Commissioners:

The following report covers the activities of the District for 1966.

New house installations numbered 151, and 38 old house services have been repaired or renewed.

The water main extension on Minot Ave. was completed this year. Also the extension on Willow St. to the new well was completed. The water main extension on Hayward Rd. from Haartz Auto Fabric to Jefferson Drive has been completed except for the bridge crossing at Route #2.

Developers have installed water mains in the following streets: Washington Drive, Old Meadow Lane, Meadowbrook Lane, Iris Court, Azalea Court, Vanderbilt Rd., Capt Forbush Lane and Hatch Rd.

Total water pumped from Oct. 1, 1965 to Oct. 1, 1966:

319,256,200 gallons.

Respectfully submitted,

STEPHEN W. SCRIBNER
Superintendent

WATER MEETING

Abstract of the proceedings of the annual meeting of the Water Supply District of Acton, held in Town Hall, Acton Center,

MONDAY, FEBRUARY 21, 1966, at 8:00 o'clock P. M.

Article 1. To choose a Moderator to preside at said meeting.

Chose James E. Kinsley, Moderator of the meeting.

Article 2. To elect by ballot a Clerk for one year, a Treasurer for one year, and one member of the Board of Water Commissioners to serve for the term of three years, and to fix the salaries of the same.

Total ballots cast: 47

Commissioner for 3 years:	
Edwin H. Christofferson	47
Clerk for 1 year:	
Beryl B. Silva	46
Blank	1
Treasurer for 1 year:	
Ormal S. R. Laffin	39
Blank	8

(The Commissioner and Clerk were declared elected. The candidate for Treasurer was running on stickers, and did not receive 1% of the total registered voters in the District, so the appointment of a Treasurer for one year was referred to the Commissioners who have the power to make an appointment to fill a vacancy of one year in an elective office under the articles of incorporation for the District. Ormal S. R. Laffin was appointed by the Commissioners, as Treasurer for one year, on February 23, 1966.)

Voted: To fix the salaries as follows:

Chairman of Commissioners....	\$300.00 per year	✓
2 Commissioners.....	100.00 per year	✓
Treasurer	400.00 per year	✓
Clerk	400.00 per year	✓
Moderator	10.00 per meeting	✓

Article 3. To hear and act on the report of the Commissioners, the Treasurer, and other officers of the District.

Voted: To accept the reports of the District officers. ✓

Article 4. To see if the District will authorize the Treasurer with the approval of the Water Commissioners, to borrow money if necessary, in anticipation of revenue of the current year.

Voted: That the Treasurer, with the approval of the Commissioners, be and hereby is authorized to borrow money from time to time in anticipation of the financial year beginning January 1, 1966, and to issue a note or notes therefor payable within one year, any debt or debts incurred under this vote to be paid from the revenue of said financial year.

Article 5. To see if the District will vote to instruct the Commissioners to have an audit of the various accounts of the District or act anything thereon.

Voted: To instruct the Commissioners to have an audit of the various accounts of the Water District under the direction of the Commonwealth of Massachusetts.

Article 6. To see what sums of money the District will vote to raise and appropriate to defray the usual expenses of the District.

Voted: To appropriate the receipts of the District for maintenance and operation of the District with specific appropriations as follows:

Bonds and Interest	\$50,000.00
Group Insurance	1,000.00
Salaries and Wages	35,000.00
Equipment Rental	1,000.00
Lights, Power and Telephone	16,000.00
Fuel	600.00
Auto and Equipment Expense	2,500.00
Insurance and Rentals	1,500.00
Meters	8,000.00
Miscellaneous	2,000.00
Materials and Supplies (maintenance and operation)	22,000.00
Mass. State Audit	1,500.00
Middlesex County Retirement	1,300.00
Total	<u>\$142,400.00</u>

(Unanimous vote).

Article 7. To see if the District will vote to rescind action taken under article 11, of the annual meeting of February 17, 1964, or act anything thereon.

Voted: To rescind. (Unanimous vote).

Article 8. To see if the District will vote to appropriate from surplus revenue to the Lights, Power & Telephone account the sum of \$703.94, to balance the account for 1965, or act anything thereon.

Voted: To appropriate from surplus revenue to the Lights, Power & Telephone account the sum of \$703.94, to balance the account for 1965. (Unanimous vote).

Article 9. To see if the District will vote to appropriate from surplus revenue the sum of \$3,000.00, for the 1966 rental fee on the Allen Christofferson land off School Street, one-half of said sum to be applied to the purchase price of said property per 1964 agreement, or act anything thereon.

Voted: To appropriate from surplus revenue the sum of \$3,000.00 for the 1966 rental fee on the Allen Christofferson land off School Street, ~~one-half of said sum to be applied to the purchase price of said property per 1964 agreement.~~ (Unanimous vote).

Article 10. To see if the District will vote to appropriate from surplus revenue the sum of \$8,000.00 to the Survey-New Water Supply account, or act anything thereon.

Voted: To appropriate from surplus revenue the sum of \$8,000.00 to the Survey-New Water Supply account. (Unanimous vote).

Article 11. To see if the District will vote to appropriate from surplus revenue the sum of \$2,800.00 to purchase a new $\frac{3}{4}$ -ton pick up truck with utility body, and authorize the Commissioners to sell or trade the 1954 truck, or act anything thereon.

Voted: To appropriate from surplus revenue the sum of \$2,800.00 to purchase a new $\frac{3}{4}$ -ton pick up truck with utility body, and authorize the Commissioners to sell or trade the 1954 truck. (Unanimous vote).

Article 12. To see if the District will vote to transfer the unexpended balance in the Parker Street Extension account,

to the Concord Road-Pope Road Extension account, or act anything thereon.

Voted: To transfer the balance of \$4,112.61, in the Parker Street Extension account, to the Concord Road-Pope Road Extension account. (Unanimous vote).

Article 13. To see if the District will vote to raise and appropriate the sum of \$11,500.00 to extend an 8-inch water main for a distance of 1,425 feet on Hayward Road, from the end of the existing main at Rex Corporation to Jefferson Drive, to connect with existing main, and to install the necessary hydrants and fittings, and to authorize the Treasurer, with the approval of the Commissioners, to borrow such sums as may be necessary to meet said appropriation, or act anything thereon. (Inserted at the request of the Fire Chief).

Voted: To appropriate from surplus revenue the sum of \$11,500.00 to extend an 8-inch water main for a distance of 1,425 feet on Hayward Road, from the end of the existing main at Haartz Corporation (formerly Rex Corporation) to Jefferson Drive, to connect with existing main, and to install the necessary hydrants and fittings. (Unanimous vote).

Article 14. To see if the District will vote to raise and appropriate a sum of money to extend an 8-inch water main for a distance of 400 feet in a northeasterly direction on Minot Avenue from the end of the existing water main, and to install the necessary hydrants and fittings, and to authorize the Treasurer, with the approval of the Commissioners, to borrow such sums as may be necessary to meet said appropriation, or act anything thereon.

Voted: To appropriate from surplus revenue the sum of \$2,800.00 to extend an 8-inch water main for a distance of 400 feet in a northeasterly direction on Minot Ave. from the end of the existing water main, and to install the necessary hydrants and fittings. (Unanimous vote).

Article 15. To see what action the District wishes to take in reference to the new reservoir on Flagg Hill.

Voted: To name the new reservoir on Flagg Hill, the Ray L. Harris Reservoir. (Unanimous vote):

Article 16. To see if the District will vote to authorize the Commissioners to enter into a lease with Margaret Travers of a certain parcel of land situated on the southerly side of

Willow Street in that part of Acton called West Acton, and bounded as follows:

Beginning at a point on Willow Street, said point being 495.62 feet westerly of a pipe at land of Melville A. Thompson and Henry S. Watkins at Willow Street, thence S. 4° 58' E. 118 feet by land of said Thompson, thence N. 85° 02' E. 50 feet by land of said Thompson to land of the Town of Acton, thence S. 4° 58' E. by land of the Town of Acton 210 feet, thence S. 21° 44' W. 22 feet by land of Henry S. Watkins, thence Southwesterly 350 feet by land of Margaret Travers, thence Northwesterly 350 feet by land of Margaret Travers to Willow Street, thence Northeasterly by Willow Street 350 feet to the point of beginning. Containing 2.9/10 acres, more or less.

For a term not to exceed one (1) year, for the purpose of operating thereon a well for an additional water supply. To do or act thereon.

Voted: To authorize the Commissioners to enter into a lease with Margaret Travers of a certain parcel of land situated on the southerly side of Willow Street, bounded as described in this article, and for a term not to exceed one year, for the purpose of operating thereon a well for an additional water supply. (Unanimous vote).

Article 17. To see if the District will vote to appropriate or transfer from any available source, a certain sum of money for the payment of the rent provided for in the lease of the said Margaret Travers land. To do or act thereon.

Voted: To appropriate from surplus revenue the sum of \$2,400.00 for the payment of the rent provided for in the lease of the said Margaret Travers land. (Unanimous vote).

Article 18. To see if the District will vote to appropriate or transfer from any available source, a certain sum of money for the purpose of purchasing and installing about 800 feet of 8-inch water pipe and all necessary fixtures and hydrants to extend the existing water main on Willow Street in that part of Acton called West Acton, for a distance of about 750 feet in a westerly direction and about 50 feet in the land to be leased from Margaret Travers to the new well. To do or act thereon.

Voted: To raise and appropriate the sum of \$10,000.00 for the purpose of purchasing and installing about 800 feet of 8-inch water pipe and all necessary fixtures and hydrants to extend the existing water main on Willow Street for a distance of about 750 feet in a westerly direction and about 50 feet in the land to be leased from Margaret Travers to the new well,

and to authorize the Treasurer with the approval of the Commissioners, to borrow \$10,000.00 to meet said appropriation. (Unanimous vote).

Article 19. To see if the District will vote to appropriate or transfer from surplus revenue, the sum of \$850.00 for the purpose of purchasing a certain parcel of land situated off the northeasterly side of Lawsbrook Road, consisting of about one (1) acre, more or less, and bounded about as follows:

SOUTHEASTERLY by land of Lexington Sand & Gravel Co., three hundred thirty (330) feet;

NORTHEASTERLY by land of the Marshall Corporation, about one hundred twenty-eight (128) feet;

NORTHWESTERLY by land of William A. Massie, Jr., about three hundred ten (310) feet; and

SOUTHWESTERLY by land of Augustine J. and Mary A. Walther, about one hundred thirty-four and 77/100 (134.77) feet.

All for the purpose of protecting an existing water supply source. To do or act thereon.

Voted: To appropriate from surplus revenue the sum of \$850.00 for the purpose of purchasing a certain parcel of land situated off the northeasterly side of Lawsbrook Road, consisting of about one acre more or less and bounded as described in this article. (Unanimous vote).

Voted to adjourn 9:20 P. M.

A true copy. Attest:

BERYL BANCROFT SILVA
District Clerk

REPORT OF THE COLLECTOR OF WATER RATES

Assessed Valuation of the District

\$70,309,795

Total Water Pumped from Jan. 1, 1966 to Dec. 31, 1966

319,256,200 gallons

Total Water Metered from Oct. 1, 1965 to Oct. 1, 1966

229,900,000 gallons

Number of Hydrants as of January 1, 1967

Private	13
Other	473

Number of Services as of January 1, 1967

2,566

(note: typographical error in reporting 1966)

Outstanding January 1, 1966	\$2,521.81
Charges	173,474.10
Refunds	4,300.23
	<hr/>
	\$180,296.14

Paid to Treasurer	\$172,049.09
Abatements	5,190.60
Outstanding January 1, 1967	2,928.02
Audit Adjustment	128.43
	<hr/>
	\$180,296.14

HAROLD M. RICHARDSON
Collector

REPORT OF THE DISTRICT ACCOUNTANT

To the Board of Water Commissioners:

Submitted herewith is a summary of expenditures for the year 1966.

BERYL B. SILVA
District Accountant

Appropriations and Expenditures

Account	Appropriation	Expended	Balance
Salaries and Wages	\$35,000.00	\$29,995.88	\$5,004.12
Group Insurance	1,000.00	860.26	139.74
Bonds and Interest	50,000.00	37,909.08	12,090.92
Equipment Rental	1,000.00	567.00	433.00
Lights, Power and Telephone	16,000.00	11,532.77	4,467.23
*Fuel	600.00	612.62	* - 12.62
Auto and Equipment Expense	2,500.00	1,910.62	589.38
Insurance and Rentals	1,500.00	1,153.27	346.73
Meters (New and Repairs)	8,000.00	7,998.10	1.90
Miscellaneous	2,000.00	1,518.83	481.17
Materials and Supplies	22,000.00	19,444.01	2,555.99
Mass. State Audit	1,500.00	1,101.49	398.51
*Middlesex County Retirement	1,300.00	1,692.73	* - 392.73
Special Appropriations			
New Truck	\$2,800.00	\$2,757.70	\$42.30
Summer St. Ext. II (bal. 1/1/66)	352.51	—	352.51
Rent — School St. Well Land	3,000.00	3,000.00	—
Survey — New Water Supply	8,000.00	3,582.42	4,595.02
(bal. 1/1/66)	177.44		
Flagg Hill Reservoir (bal. 1/1/66)	186.42	—	186.42
Minot Avenue Ext. II	2,800.00	1,586.99	1,213.01
Concord Road — Pope Road Ext.	4,112.61	3,528.93	2,471.93
(bal. 1/1/66)	1,888.25		
Purchase of Land — Lawsbrook Well ..	850.00	850.00	—
Hayward Road Extension	11,500.00	5,895.79	5,604.21
Willow Street Lease of Land	2,400.00	2,400.00	—

(* — Overdrawn account)

Debt Account

Net Funded or Fixed	Water Main Loans:
Debt\$213,840.00	1957\$ 1,200.00
	1961 15,000.00
	1962 1,000.00
	1963 8,000.00
	1964 170,000.00
	1964 12,000.00
	1965 6,640.00
	\$213,840.00
	\$213,840.00

Mr Carr
Rep. Town Hall

TREASURER'S REPORT

Cash in Bank, January 1, 1966	\$55,640.90
Water Receipts	\$172,333.13
Miscellaneous Receipts	220.49
	<u>\$172,553.62</u>
	<u>\$228,194.52</u>
Less:	
Commissioner's Orders	\$114,257.98
Bonds Paid	30,200.00
Bond Interest	7,709.08
Internal Revenue Service	2,653.90
Commonwealth of Mass.	345.04
Middlesex County Ret. System	896.00
Blue Cross and Blue Shield	1,614.12
	<u>\$157,676.12</u>
Cash in Bank, Dec. 31, 1966 ..	\$70,518.40

BONDS OUTSTANDING

Bonds Outstanding, January 1, 1966	\$244,040.00
Bonds Paid	30,200.00
Bonds Outstanding, December 31, 1966	<u>\$213,840.00</u>

ORMAL S. LAFFIN,
Treasurer.

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