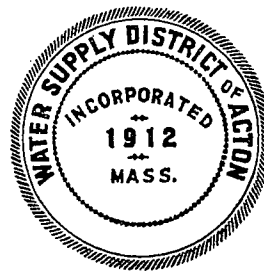


ANNUAL REPORT
OF THE
WATER SUPPLY DISTRICT
OF
ACTON, MASSACHUSETTS



For the Year Ending December Thirty-first

1967

MURPHY & SNYDER, INC. • MAYNARD, MASS.

ORGANIZATION — 1967



Clerk

MRS. BERYL B. SILVA Term expires 1968

Water Commissioners

DONALD L. LORING Term expires 1968

EDWIN H. CHRISTOFFERSON Term expires 1969

HARLAN E. TUTTLE Term expires 1970

Commissioners meet on second Tuesday

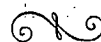
of the month

8 P. M.

Whitcomb Station, Mass. Avenue, West Acton

Treasurer

ORMAL S. R. LAFFIN Term expires 1968



Appointments by the Water Commissioners

Superintendent

STEPHEN W. SCRIBNER Term expires 1968

Collector

HAROLD M. RICHARDSON Term expires 1968

Accountant

MRS. BERYL B. SILVA Term expires 1968

In Memoriam



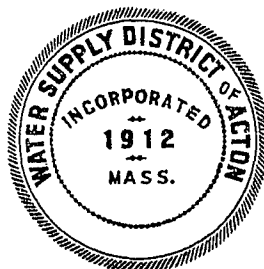
Edwin H. Christoffersen

For fourteen years he served faithfully the interests of the Water Supply District of Acton, as Water Commissioner.

To the memory of this public spirited citizen of Acton, this annual report is dedicated.

COMMONWEALTH OF MASSACHUSETTS

Middlesex, ss.



To the Clerk of the Water Supply District of Acton,
GREETINGS:

You are directed to notify the inhabitants of the Town of Acton, qualified to vote in elections and town affairs on January 1, 1968, to assemble in:

Town Hall, Acton Center
MONDAY, FEBRUARY 19, 1968
at 8:00 o'clock P. M.

Then and there to act on the following articles:

Article 1. To choose a Moderator to preside at said meeting.

Article 2. To elect by ballot a Clerk for one year, a Treasurer for one year, one member of the Board of Water Commissioners to serve for the term of three years, and one member of the Board of Water Commissioners to serve for the term of one year to fill a vacancy, and to fix the salaries of same.

Article 3. To hear and act on the report of the Commissioners, the Treasurer, and other officers of the District.

Article 4. To see if the District will authorize the Treasurer with the approval of the Water Commissioners, to borrow money in anticipation of revenue for the financial year beginning January 1, 1968, in accordance with provisions of General Laws, Chapter 44, Section 4, and to renew any note or notes as may be given for a period of less than one year, in accordance with the provisions of General Laws, Chapter 44, Section 17, or take any other action relative thereto.

Article 5. To see if the District will vote to instruct the Commissioners to have an audit of the various accounts of the District or act anything thereon.

Article 6. To see what sums of money the District will vote to raise and appropriate to defray the usual expenses of the District.

Article 7. To see if the District will vote to appropriate from Surplus Revenue the sum of three thousand five hundred dollars (\$3,500), for the purpose of purchasing a new $\frac{3}{4}$ -ton pick-up truck, and authorize the Commissioners to sell or otherwise dispose of the 1961 International truck, or act anything thereon.

Article 8. To see if the District will vote to raise and appropriate a sum of money to extend the water main on Willow Street from the end of the existing main and connect with the existing main on Duggan Road, a distance of 700 feet, and appropriate from surplus revenue or authorize the Treasurer with the approval of the Commissioners to borrow such sums as may be necessary to complete this extension, or act anything thereon.

Article 9. To see if the District will vote to rescind action taken under article 7 of the special meeting of July 16, 1965, viz:

"voted: that the District raise and appropriate the sum of \$7,600.00 to extend a 10-inch water main a distance of approximately 950 feet on Pope Road from Bayberry Street, to a point opposite the northerly property line of the lot presently owned by Michael A. Sarno, and to install the necessary hydrants and fittings, and to authorize the Treasurer with the approval of the Commissioners, to borrow \$7,600.00 to meet said appropriation."

Article 10. To see if the District will vote to transfer from the Minot Avenue Extension account, the unexpended balance amounting to \$1,112.01, to the Arlington Street Extension account, or act anything thereon.

Article 11. To see if the District will vote to transfer from the Concord Road Extension account, the unexpended balance amounting to \$2,471.93, to the Arlington Street Extension account, or act anything thereon.

Article 12. To see if the District will vote to transfer from the Prospect Street Extension account, the amount of

\$4,000.00, to the Arlington Street Extension account, or act anything thereon.

Article 13. To see if the District will vote to authorize the Commissioners to acquire by purchase for the sum of \$85,000.00 for water supply purposes a certain parcel of land situated off the southeasterly side of School Street, in that part of Acton called South Acton bounded and described as follows:

NORTHWESTERLY by land of Allen M. and Anne R. Christofferson, four hundred thirty (430.00) feet, more or less;

WESTERLY by land of said Christofferson's, six hundred twenty (620.00) feet, more or less;

SOUTHERLY by land of Marshall Corporation and land of Lexington Sand and Gravel Co., eight hundred ten (810.00) feet, more or less, and

NORTHEASTERLY by land of the Commonwealth of Massachusetts, nine hundred twenty (920.00) feet, more or less.

Containing 11.3 acres, more or less.

Together with an easement over a strip of land lying between said parcel and School Street for all purposes for which streets and ways are commonly used in said Acton and to be used in common with others entitled thereto; and to raise and appropriate, or transfer from any available source, or to borrow under authority of Chapter 44 of the General Laws, as amended, the certain sum of money for said purpose. To do or act thereon.

Article 14. To see if the District will authorize the Commissioners to lease for water supply purposes the premises hereinafter described for a term of twenty (20) years with an option to renew for an additional twenty (20) years, said lease to provide for the paying of \$5,000 for the first year, and commencing the second year to be increased each year thereafter five per cent (5%) over the previous year during the balance of the said lease or any renewal thereof, with the provision that the said District may at its option, terminate said lease upon written notice to the Lessor two (2) years prior to the said date of intended termination; said premises being a certain parcel of land situated off the southeasterly side of School Street, in that part of Acton called South Acton bounded and described as follows:

NORTHWESTERLY by land of Allen M. and Anne R. Christofferson, four hundred thirty (430.00) feet, more or less;

WESTERLY by land of said Christofferson's, six hundred twenty (620.00) feet, more or less;

SOUTHERLY by land of Marshall Corporation and land of Lexington Sand and Gravel Co., eight hundred ten (810.00) feet, more or less, and

NORTHEASTERLY by land of the Commonwealth of Massachusetts, nine hundred twenty (920.00) feet, more or less.

Containing 11.3 acres, more or less.

Together with an easement over a strip of land lying between said parcel and School Street for all purposes for which streets and ways are commonly used in said Acton and to be used in common with others entitled thereto; and to raise and appropriate, or transfer from any available source, or to borrow under authority of Chapter 44 of the General Laws, as amended, a certain sum of money for said purpose. To do or act thereon.

Article 15. To see if the District will vote to authorize the Commissioners to lease, for water supply purposes, an 11.3 acre parcel of land situated off the southeasterly tip of School Street in the southerly part of Acton known as the Christofferson lot, for a term not to exceed one year. To do or act thereon.

And you are directed to serve this warrant by posting copies attested by you in three or more public places in the Water Supply District, seven days at least before the time of said meeting.

Hereof fail not and make due returns of this warrant with your doings thereon to the Water Commissioners on or before the time of holding said meeting.

Given under our hands this ninth day of January in the year one thousand nine hundred and sixty-eight.

DONALD L. LORING
HARLAN E. TUTTLE
Water Commissioners

REPORT OF THE WATER COMMISSIONERS

During the year 1967, the District has finally been changed to a system of current billing. Since its inception in 1912, the District has billed the water users in advance, and in recent years the users were told they could not use water for which they had already paid because of the drought conditions. Your commissioners were never able to come up with a good answer to that one!

According to our estimates, we will be able to operate on a budget very similar to last year's.

The well located off School Street, on the Christofferson farm, continues to produce very satisfactorily, so we strongly urge you to take over the land, and we also feel that we should take the necessary steps to acquire the land across Fort Pond Brook, as we feel that this is the only area left in town where we could possibly obtain more water.

The land involved is the Olsen farm on Lawsbrook Road (approximate 13.9± acres); a piece of land owned by Bell Oxley (approximately 13.3± acres); and a piece of land owned by Lexington Sand and Gravel Company (approximately 19.7± acres).

There is approximately 30 feet of overburden on the entire area which should be removed to save the District the cost of drilling to develop wells. We have talked with Mr. Wagner, the owner of Lexington Sand and Gravel, and he will give the District his section of land (value over \$75,000), if the District will give him the overburden on the other sections. This would be done with certain stipulations written into the agreement, mainly the loaming and seeding of the land as the material is removed so that it will not become an eyesore, and might possibly be used as a recreational area in the future.

We urge your support of any articles we submit in regard to the above project.

The well on Willow Street did not produce enough water to warrant its continuance, and we drained dry the wells of some home owners in Stow, so we had to terminate its operation.

We wish to thank Sid Laffin for his many years of excellent work as District Treasurer.

We were very sorry to learn of the untimely death of Philip Wilson of Maynard, who was legal adviser for the District for many years.

The District, as well as the Town, lost one of its most devoted citizens in the death of Edwin Christofferson. He served the District for 14 years and was instrumental in mak-

ing it what it is today. We in the department have not only lost a willing worker, but also a very close and admired friend.

We wish to extend our deepest sympathies to the families of both of these men.

We submit the estimated budget for 1968:

Estimated Revenues and Receipts	
Hydrant Service	\$21,000.00
Water Rates	125,000.00
Sprinkler Service	585.00
Installing and Repairs	13,000.00
	<hr/>
	\$159,585.00

Estimated Expenses for Current Year	
Bonds and Interest	\$40,000.00
Group Insurance	1,500.00
Salaries and Wages	45,000.00
Equipment Rental	1,000.00
Lights, Power and Telephone	16,000.00
Fuel	800.00
Auto and Equipment Expense	3,500.00
Insurance and Rentals	1,500.00
Meters	10,000.00
Miscellaneous	2,000.00
Maintenance and Operation (materials and supplies)	22,000.00
Mass State Audit	1,500.00
Middlesex County Retirement	2,000.00
Lease of Well Site	5,000.00
	<hr/>
	\$151,800.00
Estimated Gain	<hr/>
	\$7,785.00

DONALD L. LORING, Chairman
HARLAN E. TUTTLE
Water Commissioners.

REPORT OF THE SUPERINTENDENT

To the Board of Water Commissioners:

The following report covers the activities of the District for 1967.

New house installations numbered 152, and 43 old house services have been repaired or renewed.

The water main extension on Arlington Street was completed this year; also the extension to tie in both ends of Prospect Street with Main Street was completed.

Developers have installed water mains in the following streets:

Maria Rd., Elio Drive, Giaconda Ave., Raffaele Rd., Washington Drive, Wilson Lane, Coolidge Drive, Revolutionary Ridge Rd., Fraser Drive, Baxter Rd., Minot Avenue and Crescent St.

Total water pumped from Oct. 1, 1966 - Oct. 1, 1967:

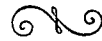
321,975,000 gallons.

Respectfully submitted,

STEPHEN W. SCRIBNER

Superintendent.

REPORT OF THE DISTRICT CLERK



WATER MEETING

Abstract of the proceedings of the annual meeting of the Water Supply District of Acton, held in Town Hall, Acton Center,

MONDAY, FEBRUARY 20, 1967, at 8 o'clock P. M.

Article 1. To choose a Moderator to preside at said meeting.

Chose James E. Kinsley, Moderator of the meeting. He was duly sworn to office by the Clerk.

Article 2. To elect by ballot a Clerk for one year, a Treasurer for one year, and one member of the Board of Water Commissioners to serve for the term of three years, and to fix the salaries of the same.

Total ballots cast: 41

Commissioner for 3 years:

Harlan E. Tuttle	40
Blank	1

Clerk for 1 year:

Beryl B. Silva	40
Blank	1

Treasurer for 1 year:

Ormal S. R. Laffin	39
Blank	2

Voted: To fix the salaries as follows:

Chairman of Commissioners	\$300.00 per year
2 Commissioners	100.00 ea. per year
Treasurer	400.00 per year
Clerk	400.00 per year
Moderator	10.00 per meeting

Article 3. To hear and act on the report of the Commissioners, the Treasurer, and other officers of the District.

Voted: To accept the reports of the District officers.

Article 4. To see if the District will authorize the Treas-

urer with the approval of the Water Commissioners, to borrow money if necessary, in anticipation of revenue for the current year.

Voted: To authorize the Treasurer, with the approval of the Commissioners, to borrow money from time to time in anticipation of the revenue for the financial year beginning January 1, 1967, in accordance with the provisions of General Laws, Chapter 44, Section 4, and to renew any note or notes as may be given for a period of less than one year, in accordance with the provisions of General Laws, Chapter 44, Section 17.

Article 5. To see if the District will vote to instruct the Commissioners to have an audit of the various accounts of the District or act anything thereon.

Voted: To instruct the Commissioners to have an audit of the various accounts of the Water District under the direction of the Commonwealth of Massachusetts.

Article 6. To see what sums of money the District will vote to raise and appropriate to defray the usual expenses of the District

Voted: To appropriate the receipts of the District for the maintenance and operation of the District and specific appropriations as follows:

Bonds and Interest	\$50,000.00
Group Insurance	1,000.00
Salaries and Wages	35,000.00
Equipment Rental	1,000.00
Lights, Power and Telephone	16,000.00
Fuel	800.00
Auto and Equipment Expense	3,500.00
Insurance and Rentals	1,500.00
Meters (repairs and new)	10,000.00
Miscellaneous	2,000.00
Materials and Supplies (maintenance and operation)	22,000.00
Mass. State Audit	1,500.00
Middlesex County Retirement	2,000.00
	<hr/>
	\$146,300.00

(Unanimous vote)

Article 7. To see if the District will vote to authorize the Commissioners to lease for water supply purposes the land situated on Willow Street, in the westerly part of Acton, known as the Travers lot, for a term not to exceed one year. To do

or act thereon.

Voted: To authorize the Commissioners to lease for water supply purposes the land situated on Willow Street, known as the Margaret Travers lot, for a period of one year, and to appropriate from surplus revenue the sum of \$3,000.00 for the rent for that period. (Unanimous vote.)

Article 8. To see if the District will vote to appropriate from surplus revenue the sum of \$12.62, to balance the Fuel account for 1966, or act anything thereon.

Voted: To appropriate from surplus revenue the sum of \$12.62, to balance the Fuel account for 1966. (Unanimous vote).

Article 9. To see if the District will vote to appropriate from surplus revenue the sum of \$392.73, to balance the Middlesex County Retirement account for 1966, or act anything thereon.

Voted: To appropriate from surplus revenue the sum of \$392.73, to balance the Retirement account for 1966. (Unanimous vote).

Article 10. To see if the District will vote to rescind action taken under article 18 of the warrant for the annual meeting of February 21, 1966, viz:

"Voted: To raise and appropriate the sum of \$10,000.00, for the purpose of purchasing and installing about 800 feet of 8-inch water pipe and all necessary fixtures and hydrants to extend the existing water main on Willow Street for a distance of about 750 feet in a westerly direction and about 50 feet in the land to be leased from Margaret Travers to the new well, and to authorize the Treasurer with the approval of the Commissioners, to borrow \$10,000.00 to meet said appropriation."

or act anything thereon.

Voted: To rescind. (Unanimous vote).

Article 11. To see if the District will vote to appropriate from surplus revenue the sum of \$12,000.00 for the purpose of purchasing and installing about 800 feet of 8-inch water main and all necessary fixtures and hydrants to extend the existing water main on Willow Street, for a distance of about 750 feet in a westerly direction and about 50 feet in the land leased from Margaret Travers, to the new well, or act anything thereon.

Voted: To appropriate from surplus revenue the sum of \$12,000.00 for the purpose of purchasing and installing about 800 feet of 8-inch water main and all necessary fixtures and hydrants, to extend the water main on Willow Street, for a distance of about 750 feet in a westerly direction and about 50 feet in the land leased from Margaret Travers, to the new well. (Unanimous vote).

Article 12. To see if the District will vote to appropriate from surplus revenue the sum of \$1,500.00, to reimburse Module Homes, Inc., the said sum being 40% of the cost of installing 750 feet of 8-inch water main on Minot Avenue, or act anything thereon.

Voted: To appropriate from surplus revenue the sum of \$1,500.00 to reimburse Module Homes, Inc., the said sum being 40% of the cost of installing 750 feet of 8-inch water main on Minot Avenue. (Unanimous vote).

Article 13. To see if the District will vote to appropriate from surplus revenue the sum of \$20,000.00, to extend the 8-inch water main on Arlington Street, a distance of approximately 2,400 feet, from the end of the existing main at Arlington Street and Charter Road, in a northeasterly direction, and to install the necessary hydrants and fittings, or act anything thereon.

Voted. To appropriate from surplus revenue the sum of \$20,000.00, to extend the 8-inch water main on Arlington Street, a distance of approximately 2,400 feet from the end of the existing main at Arlington Street and Charter Road, in a northeasterly direction, and to install the necessary hydrants and fittings. (Unanimous vote).

Article 14. To see if the District will appropriate from surplus revenue the sum of \$15,000.00, to complete the loop on Prospect Street, to connect the existing main with the main at Main and Prospect Street, a distance of approximately 2,000 feet, and to install the necessary hydrants and fittings, or act anything thereon.

Voted: To appropriate from surplus revenue the sum of \$15,000.00, to complete the loop on Prospect Street, to connect the existing main with the main at Main and Prospect Streets, a distance of approximately 2,000 feet, and to install the necessary hydrants and fittings. (Unanimous vote).

Article 15. To see if the District will vote to authorize the Commissioners to acquire by purchase, or to take by eminent domain, for water supply purposes a certain parcel of land situated off the southeasterly side of School Street, in that part of Acton called South Acton, bounded and described as follows:

Northwesterly by land of Allen M. and Anne R. Christofferson, four hundred thirty (430.00) feet, more or less;

Westerly by land of said Christofferson's, six hundred twenty (620.00) feet, more or less;

Southerly by land of Marshall Corporation and land of Lexington Sand and Gravel Co., eight hundred ten (810.00) feet, more or less, and

Northeasterly by land of the Commonwealth of Massachusetts, nine hundred twenty (920.00) feet, more or less.

Containing 11.3 acres, more or less.

Together with an easement over a strip of land lying between said parcel and School Street for all purposes for which streets and ways are commonly used in said Acton and to be used in common with others entitled thereto; and to raise and appropriate, or transfer from any available source, or to borrow under authority of Chapter 44 of the General Laws, as amended, a certain sum of money for said purpose. To do or act thereon.

Voted: To pass over the article.

Article 16. To see if the District will vote to authorize the Commissioners to lease, for water supply purposes, the parcel of land situated off the southeasterly side of School Street in the southerly part of Acton known as the Christofferson lot, for a term not to exceed one year. To do or act thereon.

Voted. To authorize the Commissioners to lease, for water supply purposes, the parcel of land situated off the southeasterly side of School Street, known as the Christofferson lot, for a term not to exceed one year, and to appropriate from surplus revenue the sum of \$5,000.00, for the payment of the rent for that period. (Unanimous vote).

Voted to adjourn at 8:45 P. M.

A true copy. Attest:

BERYL BANCROFT SILVA

District Clerk.

WATER MEETING

Abstract of the proceedings of special meeting of the Water Supply District of Acton, held in Town Hall, Acton Center,

MONDAY, MAY 22, 1967, at 8 o'clock P. M.

Article 1. To choose a Moderator to preside at said meeting.
Chose James E. Kinsley, Moderator of the meeting.

Article 2. To see if the District will vote to raise and appropriate a sum of money to purchase or take by right of eminent domain, two parcels of land situated off the north-easterly side of Lawsbrook Road in Acton, and authorize the Commissioners to purchase said land, bounded and described as follows:

(1) Westerly by land of William A. Massie, Jr. and Evelyn P. Massie, five hundred sixteen and 12/100 (516.12) feet;

Northerly by land of the Marshall Corporation, one hundred twenty-eight (128.00) feet;

Easterly by land of the Water Supply District of Acton, and land of Augustine J. and Mary A. Walther, five hundred fourteen and 41/100 (514.41) feet; and

Southerly by land of James C. and Ruth M. Shuttle, one hundred twenty-seven and 99/100 (127.99) feet.

Containing according to plan, 65,853 feet, more or less.

(2) Westerly by land of Carl J. E. Hay and Lexington Sand and Gravel Co., two hundred ninety-two and 42/100 (292.42) feet;

Northerly by land of The Marshall Corporation, one hundred twenty-eight and 00/100 (128.00) feet;

Easterly by land of William A. Massie, Jr., two hundred eighty-six and 80/100 (286.80) feet; and

Southerly by land of William A. Massie, Jr., and Evelyn P. Massie, one hundred twenty-eight and

88/100 (128.88) feet.

Containing according to plan, 37,213 feet, more or less; and to authorize the Treasurer, with the approval of the Commissioners to borrow such sums as may be necessary to meet said appropriation, under the provisions of Chapter 44, of the General Laws, as amended, to do or act thereon.

Voted: That the Commissioners be authorized to purchase or take by eminent domain for water supply purposes, two parcels of land situated off the northeasterly side of Lawsbrook Road, in Acton, bounded and described as in this article, and to appropriate therefor the sum of two thousand dollars (\$2,000.00), and to authorize the Treasurer, with the approval of the Commissioners, to borrow said sum under the provisions of Chapter 44 of the General Laws, as amended, and issue bonds or notes of the District therefor, payable in accordance with the provisions of said Chapter 44, as amended, so that the whole loan shall be paid in full in not more than ten years from the date of issue of the first bond or note. (Unanimous vote).

Adjourned 8:05 P. M.

A true copy. Attest:

BERYL B. SILVA
District Clerk.

REPORT OF THE COLLECTOR OF WATER RATES

Assessed Valuation of the District

\$74,262,745.00

Total Water Pumped from October 1966 to October 1967

321,975,000 gallons

Total Water Metered from October 1966 to October 1967

236,921,000 gallons

Number of Hydrants as of January 1, 1968

Private 13

Other 504

Number of Services as of January 1, 1968

2718

Outstanding January 1, 1967	\$2,968.21
Charges	156,099.13
Refunds	5,135.52
Overpayments	5.07

\$164,207.93

Receipts	\$153,779.60
Abatements	5,776.11
Outstanding January 1, 1968	4,610.01
Credit Balance	4.90
Duplicate Billing	37.31

\$164,207.93

HAROLD M. RICHARDSON, Collector

REPORT OF THE DISTRICT ACCOUNTANT

To the Board of Water Commissioners:

Submitted herewith is a summary of expenditures for the year 1967.

Appropriations and Expenditures

Account	Appropriation	Expended	Balance
Bonds and Interest	\$50,000.00	\$31,976.28	\$18,023.72
*Group Insurance	1,000.00	1,004.21	*
Salaries and Wages	35,000.00	33,786.25	1,213.75
Equipment Rental	1,000.00	769.50	230.50
Lights, Power and Telephone	16,000.00	11,178.86	4,821.14
Fuel	800.00	502.71	297.29
Auto and Equipment Expense	3,500.00	2,374.43	1,125.57
Insurance and Rentals	1,500.00	1,308.61	191.39
Meters (new and repairs)	10,000.00	9,285.26	714.74
Miscellaneous	2,000.00	1,952.30	47.70
Materials and Supplies (maintenance and operation)	22,000.00	20,056.07	1,943.93
Mass. State Audit	1,500.00	—	1,500.00
Middlesex County Retirement	2,000.00	1,273.50	726.50

Special Appropriations

Summer St. Extension II (bal. 1/1/67)	352.51	352.51	—
Rent — School Street Well	5,000.00	5,000.00	—
Rent — Willow Street Well	3,000.00	3,000.00	—
*Arlington Street Extension	20,000.00	26,050.82	*
Prospect Street Extension	15,000.00	9,069.77	5,930.23
Survey — New Water Supply (bal. 1/1/67)	4,595.02	3,035.00	1,560.02
Flagg Hill Reservoir (bal. 1/1/67)	186.42	186.42	—
Minot Avenue Extension (bal. 1/1/67)	1,213.01	—	1,213.01
Concord Road Extension (bal. 1/1/67)	2,471.93	—	2,471.93
Hayward Road Extension (bal. 1/1/67)	5,604.21	30.00	5,574.21
*Willow Street Extension (bal. 1/1/67)	12,000.00	12,261.42	*

Debt Account

Net Funded or Fixed

Debt	\$188,640.00
	\$188,640.00

Water Main Loans

1961	\$12,000.00
1963	4,000.00
1963	160,000.00
1964	8,000.00
1965	4,640.00
	\$188,640.00

(* Appropriation overdrawn)

BERYL BANCROFT SILVA
District Accountant

TREASURER'S REPORT

Cash in Bank, January 1, 1967	\$70,518.40
Water Receipts	\$163,003.46
Blue Cross and Blue Shield	259.61
Miscellaneous Receipts	9.84
	163,272.91

\$233,791.31

Less:

Commissioner's Orders	\$132,005.93
Middlesex County Ret. Sys.	947.76
Blue Cross and Blue Shield	1,910.42
Internal Revenue Service	2,883.30
Commonwealth of Mass.	349.95
Bonds Paid	25,200.00
Bond Interest	6,776.28
Check Books	13.04
Postage	246.20
	170,332.88

Cash in Bank, December 31, 1967 \$63,458.43

BONDS OUTSTANDING

Bonds Outstanding, January 1, 1967	\$213,840.00
Bonds Paid	25,200.00
	\$188,640.00

ORMAL S. LAFFIN
Treasurer.

STATE AUDIT

To the Board of Water Commissioners
Water Supply District of Acton
Acton, Massachusetts

Gentlemen:

I submit herewith my report of an audit of the books and accounts of the Water Supply District of Acton for the period from January 1, 1965 to December 31, 1966, made in accordance with the provisions of Chapter 44, General Laws. This is in the form of a report made to me by Mr. William Schwartz, Assistant Chief of Bureau.

Very truly yours,

ARTHUR H. MacKINNON
Director of Accounts.

Mr. Arthur H. MacKinnon
Director of Accounts
Department of Corporations and Taxation
Boston, Massachusetts

Sir:

As directed by you, I have made an audit of the books and accounts of the Water Supply District of Acton for the period from January 1, 1965, the date of the previous examination, to December 31, 1966, and submit the following report thereon:

The books and accounts of the district treasurer were examined and checked. The treasurer's ledger accounts were analyzed and proved, the appropriations voted at the district meetings as listed in the district clerk's records being checked with the ledger appropriation accounts. The necessary adjusting entries resulting from the audit were made and a balance sheet, which is appended to this report, was prepared, showing the financial condition of the district on December 31, 1966.

The treasurer's cash book was analyzed and the receipts as recorded were proved, while the payments were compared with the warrants approved by the district commissioners. The cash balance on December 31, 1966 was proved with the ledger control and verified by reconciliation of the bank balance with a statement furnished by the bank of deposit.

The payments for maturing debt and interest were compared with the amounts falling due and checked with the cancelled securities on file.

The records of payroll deductions for Federal and State taxes, county retirement system, Blue Cross and Blue Shield, and group insurance were examined, listed and reconciled with the treasurer's ledger.

The books and accounts of the district water collector were examined and checked. The charges for water rates, services and miscellaneous, and for hydrant rentals were proved. The cash book was analyzed and compared with the amounts posted in the commitment books, the payments to the district treasurer were verified, and the outstanding accounts were listed and checked with the treasurer's ledger controls.

The savings bank books representing guarantee deposits for main extensions were examined, listed and checked with the treasurer's books.

Further verification of the outstanding accounts was made by mailing notices to a number of persons whose names appeared on the books as owing money to the district, and from the replies received it appears that the accounts, as listed, are correct.

The surety bonds of the district officials required by law to furnish such surety were examined and listed and found to be in proper form.

Appended to this report, in addition to the balance sheet, are tables showing a reconciliation of the treasurer's cash and summaries of the water accounts.

During the progress of the audit cooperation was extended by all district officials, for which, on behalf of my assistants and for myself, I wish to express appreciation.

Respectfully submitted,

WILLIAM SCHWARTZ
Assistant Chief of Bureau.

WATER SUPPLY DISTRICT OF ACTON

Balance Sheet — December 31, 1966

GENERAL ACCOUNTS

Assets

Cash:		
General		\$70,518.40
Special:		
Main Extensions-Deposits		29,857.56
Advances for Petty:		
Water Collector		70.00
Accounts Receivable:		
Water Rates and Services		3,363.59
Loans Authorized:		
Willow Street Extension (Rescinded 2/20/67)	\$10,000.00	
Concord Road Extension	7,600.00	
		17,600.00
Unprovided For or Overdrawn Accounts:		
Payroll Deductions:		
Blue Cross and Blue Shield	22.70	
Overdrawn Appropriations: (Appropriated 2/20/67)		
Fuel	12.62	
County Retirement System	392.78	
Willow Street Extension	10,855.39	
		10,783.44
		\$132,192.99

Liabilities and Reserves

Payroll Deductions:		
Federal Taxes	\$588.50	
State Taxes	80.81	
County Retirement System	96.25	
		\$765.56
Guarantee Deposits:		
Main Extensions		29,857.56
Appropriation Balances:		
Revenue:		
Survey — Water Supply	4,595.02	
Main Extensions:		
Summer Street	352.51	
Minot Avenue	1,213.01	
Haywood Road	5,604.21	

Non-Revenue:	
Flagg Hill Reservoir	186.42
Concord Road Extension	2,471.93
	<hr/>
	14,423.10
Loans Authorized and Unissued	17,600.00
Revenue Reserved Until Collected:	
Rates and Services	3,363.59
Reserved for Petty Cash Advance	70.00
Surplus Reserve	66,113.18
	<hr/>
	\$132,192.99

Debt Accounts

Net Funded or Fixed

Debt\$213,840.00

\$213,840.00

Serial Loans:

Water Mains 1957 \$1,200.00

Water Supply 1961 15,000.00

Water Mains 1961 1,000.00

Water Mains 1963 8,000.00

Water Mains 1963 170,000.00

Water Mains 1964 12,000.00

Water Mains 1965 6,640.00

\$213,840.00

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