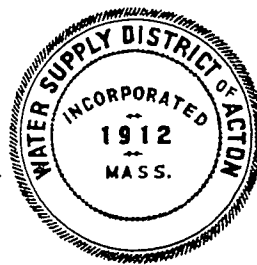


ANNUAL REPORT
OF THE
WATER SUPPLY DISTRICT

OF
ACTON, MASSACHUSETTS



For the Year Ending December Thirty-first

1976

IN MEMORIAM



HAROLD M. RICHARDSON

Collector

1960 - 1971

ORGANIZATION - 1976

Water Commissioners

Kevin B. Sweeney	Term expires 1977
Alvin R. Piper	Term expires 1978
Harry B. Morse	Term expires 1979

Moderator

Milford B. Bottomley	Term expires 1977
----------------------	-------------------

Clerk

Anita E. Page	Term expires 1977
---------------	-------------------

Treasurer

Carl R. Godfrey	Term expires 1977
-----------------	-------------------

Finance Committee

Raymond L. Page	Term expires 1977
Charles W. Pappas	Term expires 1978

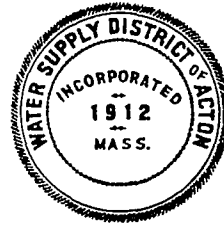
Commissioners meet on second Tuesday of the month
Whitcomb Station, Massachusetts Avenue, West Acton
8 P.M.

Appointments by the Water Commissioners

Stephen W. Scribner	Superintendent	Term expires 1977
Stephen G. Peterson	Collector	Term expires 1977
Mrs. Beryl B. Silva	Accountant	Term expires 1977
Charles E. Orcutt, Jr.	Attorney	Term expires 1977

COMMONWEALTH OF MASSACHUSETTS

Middlesex, ss.



To the Clerk of the Water Supply District of Acton,
GREETINGS:

You are directed to notify the inhabitants of the Town of Acton, qualified to vote in elections and town affairs, to assemble at the

Whitcomb Station of the Water Supply District
Massachusetts Avenue (Route 111), West Acton

on MONDAY, MARCH 7, 1977

at 12:00 o'clock noon;

Then and there to bring their votes on one ballot for the following officers:

Moderator for one year, one commissioner for three years, and Clerk for one year.

The polls will open at TWELVE O'CLOCK, NOON, and close at EIGHT O'CLOCK P.M.

You are further requested to notify the legal voters of said Town of Acton, as aforesaid, to meet at the

Acton-Boxborough Regional High School Auditorium
Charter Road at Hayward Road, West Acton

on WEDNESDAY, MARCH 16, 1977

at 7:30 o'clock, P.M.

Then and there to act on the following articles:

ARTICLE 1. To fix the salaries of the elected officers.

ARTICLE 2. To act on the reports of the Commissioners, the Treasurer, and other officers and committees of the District.

ARTICLE 3. To see if the District will vote to authorize the Treasurer, with the approval of the Commissioners, to borrow in anticipation of the revenue for the fiscal year beginning July 1, 1977, in accordance with provisions of General Laws, Chapter 44, Section 4, and to renew any note or notes as may be given for a period of less than one year, in accordance with the provisions of General Laws, Chapter 44, Section 17, or take any other action relative thereto.

ARTICLE 4. To see if the District will vote to instruct the Commissioners to have an audit of the various accounts of the District, or to take any action relative thereto.

ARTICLE 5. To see what sums of money the District will vote to raise and appropriate to defray the usual expenses of the District.

ARTICLE 6. To see if the District will vote to transfer from surplus revenue, a certain sum of money for a new three-quarter ton truck to replace the 1972 Chevrolet truck currently in use, and to authorize the Commissioners to trade or sell the 1972 truck, or take any other action relative thereto.

ARTICLE 7. To see if the District will vote to authorize the Commissioners to enter into a written agreement with Assabet Sand & Gravel Company, Inc., a Massachusetts corporation having a usual place of business in Acton, Massachusetts, regarding the removal of over-burden and required landscaping incident thereto on land owned by the District located off Powder Mill Road and New High Street in said Acton, and subject to the terms and conditions of a permit from the Acton Board of Appeals, if applicable.

Said agreement to be for one year and subject to the prior approval of the Department of Public Health, Commonwealth of Massachusetts. Said agreement shall also contain whatever terms, restrictions, conditions or limitations the District or Board of Selectmen, or both, deem

necessary to protect the interests of the District and the Town. The District is to be reimbursed by Assabet Sand & Gravel Company, Inc., under the terms of said agreement, or to take any other action relative thereto.

ARTICLE 8. To see if the District will vote to authorize the Commissioners to acquire by purchase, or to take by eminent domain, for water supply purposes and for the use and improvement of the distribution system, all or part of a certain parcel of land containing about 15 acres, more or less, located between Highland Road and Ticonderoga Road, in West Acton, and being shown on a plan entitled "Sketch Plan of Land in Acton, Mass., May 12, 1970, Acton Survey & Engineering, Inc.," and owned by Henry Scheier, Trustee of Anne Helen Realty Trust, together with the right to use and improve an easement for future road for Lot 272A as shown on said plan.

And to raise and appropriate or transfer from any available source or to borrow a certain sum of money under authority of Chapter 44 of the General Laws and to further authorize the Commissioners to make application for any Federal or State assistance which may be available, or to take any other action relative thereto.

ARTICLE 9. To see if the District will vote to authorize the Commissioners to construct a "Butler" type building containing a garage and office - conference rooms on land owned by the District at 693 Massachusetts Avenue, and to authorize the Commissioners to raise and appropriate or transfer from any available source or to borrow under Chapter 44 of the General Laws, as amended, such sums as may be necessary to perform such work, or to take any other action relative thereto.

ARTICLE 10. To see if the District will vote to install a 10 inch water main on Hammond Street, together with hydrants and necessary fittings, a distance of about 2100 feet from Nagog Hill Road to Evergreen Road and a distance of about 2100 feet from Samuel Parlin Drive to Newtown Road as far as the existing main on Lincoln Drive; and to raise and appropriate or transfer from any available source, or to borrow under Chapter 44 of the General Laws, as amended, a certain sum of money for said purpose and to further authorize the Commissioners to make application for any Federal or State assistance which may be available, or to take any other action relative thereto.

ARTICLE 11. To see if the District will vote to transfer to the Hammond Street Water Main Extension Account the unexpended balance of \$15,010.21 from the Nagog Hill Road Water Main Extension Account, approved under Article 4 of the Special Meeting held on November 28, 1973, or to take any action relative thereto.

And you are directed to serve this warrant by posting copies attested by you in two or more public places in the Water Supply District, fourteen days at least before the time of said meeting, as authorized by Chapter 41, Section 119, of the General Laws.

Hereof fail not and make due returns of this warrant with your doings thereon to the Water Commissioners on or before the time of holding said meeting.

Given under our hands this twenty-eighth day of January, in the year one thousand nine hundred and seventy-seven.

KEVIN B. SWEENEY
ALVIN R. PIPER
HARRY B. MORSE

Water Commissioners

REPORT OF THE COMMISSIONERS

The Commissioners of the Water Supply District of Acton make the following report:

The year 1976 was less ambitious than the previous two years, but nevertheless a year of steady progress and improvement to the District.

The Erickson Well was put into service in April and adds an additional 300,000 gallons to the system. A new telemetering system is being installed at the Whitcomb Station which will give us constant surveillance and control at one location for the complete water system. In consideration of the Master Plan, we have completed some of the loops it suggests and also have made another tie-in with the Town of Maynard for mutual aid purposes.

At a time when most everything one purchases or does is escalating in price, your Commissioners and Finance Board have done the impossible. We have lowered the minimum rate from \$16 to \$8 for 1,000 cu. ft. of water and still have shown steady progress in improving the overall system.

Experiences of the past years have shown that odd and even schedules for outside water use in the summer months is good conservation of our supplies and an efficient manner of operating equipment during critical pumping months. Therefore, the schedule will be in effect this year.

We submit herewith the estimated budget for the fiscal year July 1, 1977 - June 30, 1978.

Estimated Receipts

Hydrants	\$ 41,525	
Water Rates	335,000	
Sprinklers	3,700	
Repairs & New Installations	35,000	
Assabet Sand & Gravel Co.	34,000	
Contract - Community Concepts	<u>29,940</u>	
		\$479,165

Estimated Expenditures

Group Insurance	\$ 5,200	
Bonds & Interest	210,223	
Salaries & Wages	119,300	
Equipment Rental	1,500	
Lights, Power & Telephone	45,000	
Fuel	1,500	
Maintenance & Operation	35,000	
Miscellaneous	3,000	
Middlesex County Retirement	10,876	
Massachusetts State Audit	2,000	
Land Survey	2,000	
Legal Expenses	6,000	
Land Appraisal	1,000	
Engineering Expenses	5,000	
Insurance	7,000	
Meters	7,500	
Auto & Equipment Expenses	6,500	
Reserve Fund	<u>20,000</u>	
		\$488,599

KEVIN B. SWEENEY, CHM.
ALVIN R. PIPER
HARRY B. MORSE

Water Commissioners

WATER SUPPLY DISTRICT
OF
ACTON, MASSACHUSETTS

AMORTIZATION SCHEDULE -- BONDS AND INTEREST

	<u>Original Amount</u>	<u>Balance 7/1/ 77</u>	<u>1977-1978 Principal Interest</u>	<u>1978-1979 Principal Interest</u>	<u>1979-1980 Principal Interest</u>	<u>1980-1981 Principal Interest</u>	<u>1981-1982 Principal Interest</u>	<u>1982-1983 Principal Interest</u>	<u>1983-1984 Principal Interest</u>
Nagog Hill Road	\$ 66,250	\$ 21,250	\$ 11,000.00 1,330.00	\$ 10,250.00 640.00					
Assabet Land	100,000	30,000	10,000.00 2,100.00	10,000.00 1,400.00	\$10,000.00 700.00				
Water Mains	130,000	52,000	13,000.00 2,392.00	13,000.00 1,794.00	13,000.00 1,196.00	\$13,000.00 598.00			
Community Concepts	300,000	180,000	30,000.00 7,425.00	30,000.00 6,075.00	30,000.00 4,725.00	30,000.00 3,375.00	\$30,000.00 2,025.00	\$30,000.00 675.00	
Flagg Hill Reservoir	200,000	70,000	10,000.00 2,080.00	10,000.00 1,760.00	10,000.00 1,440.00	10,000.00 1,120.00	10,000.00 800.00	10,000.00 480.00	\$10,000.00 160.00
Water Mains	196,000	106,000	15,000.00 6,008.50	15,000.00 5,093.50	15,000.00 4,178.50	15,000.00 3,263.50	10,000.00 2,501.00	10,000.00 1,891.00	10,000.00 1,281.00
Nagog Hill Reservoir	540,000	480,000	30,000.00 26,505.00	30,000.00 24,795.00	30,000.00 23,085.00	30,000.00 21,375.00	30,000.00 19,665.00	30,000.00 17,955.00	30,000.00 16,245.00
Water Bonds	385,000	335,000	25,000.00 18,382.50	25,000.00 16,957.50	25,000.00 15,532.50	25,000.00 14,107.50	25,000.00 12,682.50	25,000.00 11,257.50	25,000.00 9,832.50
TOTALS	\$1,917,250	\$1,274,250	\$210,223.00	\$201,765.00	\$183,857.00	\$166,839.00	\$142,673.50	\$137,258.50	\$102,518.50

6

WATER SUPPLY DISTRICT
OF
ACTON, MASSACHUSETTS

AMORTIZATION SCHEDULE - BONDS AND INTEREST (CONTINUED)

	<u>Original Amount</u>	<u>Balance 7/1/77</u>	<u>1984-1985 Principal Interest</u>	<u>1985-1986 Principal Interest</u>	<u>1986-1987 Principal Interest</u>	<u>1987-1988 Principal Interest</u>	<u>1988-1989 Principal Interest</u>	<u>1989-1990 Principal Interest</u>	<u>1990-1991 Principal Interest</u>	<u>1991-1992 Principal Interest</u>	<u>1992-1993 Principal Interest</u>
Nagog Hill Road	\$ 66,250	\$ 21,250									
Assabet Land	100,000	30,000									
Water Mains	130,000	52,000									
Community Concepts	300,000	180,000									
Flagg Hill Reservoir	200,000	70,000									
Water Mains	196,000	106,000	\$10,000.00 671.00	\$6,000.00 183.00							
Nagog Hill Reservoir	540,000	480,000	30,000.00 14,535.00	30,000.00 12,825.00	\$30,000.00 11,115.00	\$30,000.00 9,405.00	\$30,000.00 7,695.00	\$30,000.00 5,985.00	\$30,000.00 4,275.00	\$30,000.00 2,565.00	\$30,000.00 855.00
Water Bonds	385,000	335,000	25,000.00 8,407.50	25,000.00 6,982.50	25,000.00 5,557.50	25,000.00 4,132.50	20,000.00 2,850.00	20,000.00 1,710.00	20,000.00 570.00		
TOTALS	\$1,917,250	\$1,274,250	\$ 88,613.50	\$ 80,990.50	\$ 71,672.50	\$ 68,537.50	\$ 60,545.00	\$ 57,695.00	\$ 54,845.00	\$ 32,565.00	\$ 30,855.00

REPORT OF THE FINANCE COMMITTEE

The voters of the District might find it helpful to know the relationship of receipts and expenditures in the budget.

The estimated expenditures are the amounts that the Commissioners feel are necessary to operate the District for the fiscal year July 1, 1977 through June 30, 1978. These amounts must be met by:

1. Estimated receipts.
2. An appropriation from surplus revenue.
3. If estimated receipts and surplus revenue are not sufficient,
 - (a) by an increase in the water rates, or
 - (b) by an inclusion of any amount needed in the general tax levy of the town.

The proposed budget for the fiscal year ending June 30, 1978 anticipates estimated expenditures to exceed estimated receipts by \$9,434.00. These receipts may not, without special permission of the Department of Corporations and Taxation, exceed the previous year's actual receipts. So in a sense, the Commissioners contend with the situation of meeting increased costs for the coming year with last year's revenues. Again it will be necessary to appropriate from surplus revenue to balance the budget for fiscal year ending June 30, 1978.

The Water District has earned \$11,006.00 during the year ended December 31, 1976 from invested free cash. These earnings will be included in the surplus revenue of the District. Therefore we have recommended warrant article #6 to come from these earnings. It is our intention to finance capital items from these earnings whenever possible.

We would like to thank all the members working for the Water District, especially Mrs. Beryl Silva, Accountant, our Clerk, Anita Page, and Steve Scribner, Superintendent, for their cooperation and efforts this past year.

RAYMOND L. PAGE
CHARLES W. PAPPAS

Finance Committee

REPORT OF THE SUPERINTENDENT

The following report covers the activities of the Water District for the calendar year 1976.

New house installations numbered 52.

Old service lines repaired or renewed numbered 29.

Old meters replaced with new outside readers numbered 118, giving the District approximately 2445, which represents 66% of our total meters with the outside readers.

The total number of hydrants in the District is 742.

A new cement block building at the School Street well has been completed.

Three more dead ends on the system were eliminated with the completion of the Mohawk Drive extension, and Lothrop Road to Tuttle Drive which was completed by a developer.

Developers have installed water mains in the following streets and subdivisions:

Lothrop Road
Wayside Lane
Grasshopper Lane
Knox Trail at the Concord-Acton
Industrial Park

I would like to express my thanks to the Fire Department and Highway Department, as well as all others who assisted us in any way during the year.

STEPHEN W. SCRIBNER

Superintendent

REPORT OF THE COLLECTOR

July 1, 1975 - July 1, 1976

Outstanding July 1, 1975	\$ 14,217.58	
Charges	418,546.48	
Refunds	<u>345.82</u>	
		\$433,109.88
Payments	\$414,995.63	
Abatements	278.16	
Credit Adj.	69.72	
Outstanding	<u>17,766.37</u>	
		<u>\$433,109.88</u>

July 1, 1976 - January 1, 1977

Outstanding July 1, 1976	\$ 17,766.37	
Charges	258,619.31	
Refunds	133.74	
Credit Adj.	<u>.06</u>	
		\$276,519.48
Payments	\$251,659.60	
Abatements	109.70	
Outstanding	<u>24,750.18</u>	
		<u>\$276,519.48</u>

Assessed Valuation of District \$144,398,940.00

STEPHEN G. PETERSON

Collector

REPORT OF THE DISTRICT ACCOUNTANT

This portion of the report covers expenditures for the balance of fiscal 1975-1976 (January 1, 1976-June 30, 1977).

<u>Account</u>	<u>Balance 12/31/75</u>	<u>Balance 6/30/76</u>
Reserve Fund	\$ 20,000.00	\$ 16,726.77
Group Insurance	3,103.87	677.91
Bonds and Interest	92,898.50	32,100.00
Salaries and Wages	51,672.67	28.99
Equipment Rental	880.00	54.50
Lights, Power and Telephone	27,025.47	10,310.67
Fuel	990.70	57.22
Maintenance and Operation	13,453.66	7.36
Miscellaneous	1,816.18	58.67
Massachusetts State Audit	2,000.00	2,000.00
Land Survey	2,000.00	-0-
Legal Expenses	8,875.00	4,725.00
Land Appraisal	1,000.00	1,000.00
Engineering Expenses	5,000.00	3,126.00
Insurance	2,758.00	1,010.48
Meters	2,639.32	-0-
Auto and Equipment Expense	3,458.81	-0-

Special Appropriations

Survey for New Water Supply	10,204.09	9,624.09
Repairs to Whitcomb Well	5,000.00	5,000.00
Radio Base Station	116.25	116.25
Standpipe (Great Hill)	239.00	239.00
Great Rd. 2-A - 119 Extension	745.29	745.29
Elm Court Extension	2,500.00	2,500.00
Nagog Hill Road Extension	17,028.60	17,028.60
Kinsley Reservoir - Nagog Hill	42,349.03	42,065.67
Erikson Well - Mass. Avenue	26,709.30	6,370.84
New Truck 1976 (Art. 6, 3/17/76)		4,744.00
School Street Building (Art. 7, 3/17/76)		3,500.00
Telemeter System (Art. 8, 3/17/76)		49,200.00

The appropriations voted by the District, March 17, 1976, cover the period July 1, 1976-June 30, 1977. Below are listed expenditures for the first six months of this period.

<u>Account</u>	<u>Appropriation for 76-77</u>	<u>Balance 12/31/76</u>
Reserve Fund	\$ 20,000.00	\$ 19,275.00
Group Insurance	5,200.00	2,163.27
Bonds and Interest	222,176.00	88,201.00
Salaries and Wages	113,000.00	55,054.30
Equipment Rental	1,500.00	1,270.00
Lights, Power and Telephone	45,000.00	24,735.17

<u>Account</u>	<u>Appropriation for 76-77</u>	<u>Balance 12/31/76</u>
Fuel	\$ 1,500.00	\$ 1,167.69
Maintenance and Operation	30,000.00	13,637.15
Miscellaneous	3,000.00	1,736.06
Middlesex County Retirement	10,151.00	-0-
Massachusetts State Audit	2,000.00	2,000.00
Land Survey	2,000.00	2,000.00
Legal Expenses	6,000.00	6,000.00
Land Appraisal	1,000.00	1,000.00
Engineering Expenses	5,000.00	4,200.00
Insurance	5,000.00	685.49
Meters	7,500.00	5,635.11
Auto and Equipment Expense	6,000.00	3,583.25

Special Appropriations

New Truck 1976	\$ 4,744.00	\$ -0-
School Street Well Bldg.	3,500.00	2.87
Telemeter System	51,000.00	20,700.00
Conant Station Repairs	5,000.00	5,000.00
Harris Reservoir Repairs	10,750.00	10,750.00
Survey for New Water Supply	9,624.09	9,624.09
Repairs to Whitcomb Well	5,000.00	-0-
Radio Base Station	116.25	42.00
Standpipe (Great Hill)	239.00	239.00
Great Rd. 2A-119 Extension	745.29	745.29
Elm Court Extension	2,500.00	2,500.00
Nagog Hill Road Extension	17,028.60	15,010.21
Kinsley Reservoir - Nagog Hill	42,065.67	17,303.38
Erikson Well - Mass. Avenue	6,370.84	2,129.65

Debt Account

		<u>Water Main and Land Purchase Loans</u>
Net Funded or Fixed Debt	\$1,297,250.00	
	1963	\$ 70,000.00
	1970	40,000.00
	1970	106,000.00
	1971	65,000.00
	1972	180,000.00
	1974	21,250.00
	1974	335,000.00
	1974	480,000.00
		<u>\$1,297,250.00</u>

BERYL BANCROFT SILVA

District Accountant

REPORT OF THE TREASURER

December 31, 1976

Middlesex Bank, Balance Jan. 1, 1976	\$ 31,172.77
Transferred from savings account	30,935.03
Deposits	<u>432,598.87</u>
	\$494,706.67
Disbursements	<u>473,662.26</u>
Balance, Dec. 31, 1976	\$ 21,044.41
(Total interest received on savings 1/1/76 - 12/31/76 - \$935.03)	

National Shawmut Bank, balance Jan. 1, 1976	\$ 461.90
Deposits	<u>51,137.12</u>
	\$ 51,599.02
Disbursements	<u>51,383.82</u>
Balance, Dec. 31, 1976	\$ 215.20

BONDS AND NOTES

Bonds Outstanding Jan. 1, 1976	\$1,445,250.00
Bonds Paid	<u>148,000.00</u>
Bonds and Notes Outstanding Dec. 31, 1976	\$1,297,250.00

CARL R. GODFREY

Treasurer

REPORT OF THE TREASURER

July 1, 1976

INVESTED FUNDS

Assabet Savings Bank, balance 1/1/76		\$ 57,481.90
Deposits		-0-
Withdrawals		-0-
Interest		1,289.07
Balance 7/1/76	\$58,770.97	
Leader Federal Savings, balance 1/1/76		\$ 52,515.45
Deposits		-0-
Withdrawals		-0-
Interest		1,177.63
Balance 7/1/76	\$53,693.08	
Middlesex Institution for Savings, balance 1/1/76		\$ 31,031.72
Deposits		-0-
Withdrawals		14,000.00
Interest		845.84
Balance 7/1/76	\$17,877.56	
Monument Federal Savings, balance 1/1/76		\$ 20,104.89
Deposits		-0-
Withdrawals		500.00
Interest		545.35
Balance 7/1/76	\$20,150.24	
Reliance Cooperative Bank, balance 1/1/76		\$ 6,129.32
Deposits		-0-
Withdrawals		6,210.42
Interest		81.10
Balance 7/1/76	-0-	
Reliance Cooperative Bank, balance 1/1/76		\$ 35,430.20
Deposits		-0-
Withdrawals		-0-
Interest		938.72
Balance 7/1/76	\$36,368.92	

CARL R. GODFREY

Treasurer

REPORT OF THE TREASURER

December 31, 1976

INVESTED FUNDS

Assabet Savings Bank, balance 7/1/76		\$ 58,770.97
Interest		1,853.40
Balance 12/31/76	\$60,624.37	
Leader Federal Savings, balance 7/1/76		\$ 53,693.08
Withdrawal		1,000.00
Interest		1,687.09
Balance 12/31/76	\$54,380.17	
Middlesex Institution for Savings, balance 7/1/76		\$ 17,877.56
Withdrawal		5,000.00
Interest		462.92
Balance 12/31/76	\$13,340.48	
Monument Federal Savings, balance 7/1/76		\$ 20,150.24
Withdrawal		20,426.70
Interest		276.46
Balance 12/31/76	-0-	
Reliance Cooperative Bank, balance 7/1/76		\$ 36,368.92
Withdrawal		4,000.00
Interest		912.94
Balance 12/31/76	\$33,281.86	

CARL R. GODFREY

Treasurer

WATER MEETING

Abstract of the proceedings of the annual election of officers of the Water Supply District of Acton, held on

MONDAY, MARCH 1, 1976

at the Whitcomb Station of the Water Supply District, Massachusetts Avenue (Route 111), West Acton. (Polls open from noon to 8 P.M.).

Total number of ballots cast: 577

The following were elected:

Commissioner for 3 years:

Marion H. Maxwell	133
*Harry B. Morse	444

Moderator for 1 year:

Milford B. Bottomley	513
Blank	64

Treasurer for 1 year:

Carl R. Godfrey	524
Blank	53

Clerk for 1 year:

Anita E. Page	503
Blank	74

A true copy.

Attest:

ANITA E. PAGE

District Clerk

(*elected)

WATER MEETING

Abstract of the proceedings of the annual meeting of the Water Supply District of Acton, held in Acton-Boxborough Regional High School Auditorium, Hayward and Charter Roads, West Acton,

WEDNESDAY, MARCH 17, 1976, at 7:30 o'clock P.M.

ARTICLE 1. VOTED: To fix the salaries of the elected officers as follows:

Chairman of Commissioners	\$ 700.00 per year
Two (2) Commissioners	500.00 each per year
Treasurer	1,500.00 per year
Moderator	15.00 per meeting
Clerk	500.00 per year

(Unanimous vote)

ARTICLE 2. VOTED: To accept the reports of the District officers as printed in the 1975 annual report.
(Unanimous vote)

ARTICLE 3. VOTED: That the District authorize the Treasurer, with the approval of the Commissioners, to borrow in anticipation of the revenue for the financial year beginning July 1, 1976, in accordance with provisions of General Laws, Chapter 44, Section 4, and to renew any note or notes as may be given for a period of less than one year, in accordance with the provisions of General Laws, Chapter 44, Section 17. (Unanimous vote)

ARTICLE 4. VOTED: To instruct the Commissioners to have an audit of the various accounts of the District under the direction of the Commonwealth of Massachusetts.
(Unanimous vote)

ARTICLE 5. VOTED: To appropriate from estimated receipts of the District the sum of \$465,945.00, and from free cash the sum of \$20,082.00, for maintenance and operation of the District, and specific appropriations as follows:

Group Insurance	\$ 5,200.00
Bonds & Interest	222,176.00
Salaries & Wages	113,000.00
Equipment Rental	1,500.00
Lights, Power & Telephone	45,000.00

Fuel	\$ 1,500.00
Maintenance & Operation	30,000.00
Miscellaneous	3,000.00
Middlesex County Retirement	10,151.00
Massachusetts State Audit	2,000.00
Land Survey	2,000.00
Legal Expenses	6,000.00
Land Appraisal	1,000.00
Engineering Expense	5,000.00
Insurance	5,000.00
Meters	7,500.00
Auto & Equipment Expense	6,000.00
Reserve Fund	<u>20,000.00</u>

Total \$486,027.00
(Unanimous vote)

ARTICLE 6. VOTED: To transfer from surplus revenue the sum of \$4,744.00 for a new van typetruck to replace the 1971 Dodge Truck currently in use, and to authorize the Commissioners to trade or sell the 1971 truck. (Unanimous vote)

ARTICLE 7. VOTED: To transfer from surplus revenue the sum of \$3,500.00 to erect a permanent building for the pump and equipment at the School Street well site. (Unanimous vote)

ARTICLE 8. VOTED: To transfer from surplus revenue the sum of \$51,000.00 for a telemetering control system of the entire water distribution system, including transmitter receivers, alarm signals and other necessary equipment.

ARTICLE 9. VOTED: That the District authorize the Commissioners to enter into a written agreement with Assabet Sand & Gravel Company, Inc., a Massachusetts corporation having a usual place of business in Acton, Massachusetts, regarding the removal of overburden and required landscaping incident thereto on land owned by the District located off Powder Mill Road and New High Street in said Acton, and subject to the terms and conditions of a permit from the Acton Board of Appeals, if applicable.

Said agreement to be in effect until the next annual meeting and subject to the prior approval of the Department of Public Health, Commonwealth of Massachusetts. Said agreement shall also contain whatever terms, restrictions, conditions or limitations the District or Board of Selectmen, or both, deem necessary to protect the interests of the Dis-

trict and the Town. The District is to be reimbursed by Assabet Sand & Gravel Company, Inc., under the terms of said agreement. (Unanimous vote)

ARTICLE 10. VOTED: To amend the Bylaws by deleting from ARTICLE FIVE (5) the words "and a treasurer for a term of one year". (Unanimous vote)

ARTICLE 11. VOTED: To amend the Bylaws by adding a new ARTICLE NINE (9) to said Bylaws which shall read as follows:

ARTICLE NINE

The Commissioners shall appoint annually a Treasurer-Collector which office shall have all the powers and duties conferred by law upon a collector of taxes and district treasurer.

(Unanimous vote)

Voted to adjourn 7:50 P.M.

A true copy.

Attest:

ANITA E. PAGE

District Clerk

SPECIAL WATER MEETING

Abstract of the proceedings of a special meeting of the Water Supply District of Acton, held in the Acton-Boxborough Regional High School Auditorium, Hayward and Charter Roads, West Acton

WEDNESDAY, OCTOBER 13, 1976, at 7:30 o'clock P.M.

ARTICLE 1. VOTED: To transfer from surplus revenue the sum of \$5,000.00 for the redevelopment of the well at the Conant Station. (Unanimous vote)

ARTICLE 2. VOTED: To transfer from surplus revenue the sum of \$10,750.00 for repairs to the Ray L. Harris Reservoir on Flagg Hill. (Unanimous vote)

ARTICLE 3. VOTED: To extend the existing 6 inch water main from the end of the existing main on Mohawk Drive to the end of the existing main on Nashoba Road, a distance of approximately 500 feet, together with hydrants and necessary fittings and to transfer from surplus revenue, if necessary, the sum of \$13,800.00.

Peter MacLeod and James Fenton shall deposit with the Treasurer the sum of \$4,000.00 prior to the commencement of any work under this Article; said deposit to be used to purchase materials, to engage a contractor to install pipe and necessary fittings to complete the work described, to pay for the cost of engineering, police and inspection expenses, and other expenses incurred to complete 200 feet of the extension undertaken under this Article. (Unanimous vote)

ARTICLE 4. VOTED: To sell a used pump and motor, with electrical controls, in "as is" condition, to the Water and Sewer Department, Town of Bridgewater, Massachusetts, for the sum of \$475.00. (Unanimous vote)

ARTICLE 5. VOTED: To extend the 8 inch water main together with hydrants and necessary fittings, from the end of the existing main on Old High Street to the existing main on Powder Mill Road, a distance of about 600 feet; and then to extend the water main together with hydrants and necessary fittings, from the existing main on Old Sudbury Road, a distance of approximately 300 feet, to land of Com-eau Real Estate Trust and to transfer from surplus revenue the sum of \$19,600.00, if necessary.

E. A. Comeau, Inc., or the Trustees of Comeal Real Estate Trust, shall deposit a certain sum of money with the Treasurer of the District prior to the commencement of any work under this Article; which sum shall be sufficient to cover the entire cost of the extension. Said deposit shall be used to purchase materials, to engage a contractor to install pipe and necessary fittings to complete the work described in this Article, to pay for the cost of engineering, police and inspection expenses and all other expenses incurred to complete the work under this Article.
(Unanimous vote)

ARTICLE 6. Passed over, no action taken.

ARTICLE 7. VOTED: That the District authorize the Commissioners to accept a transfer of approximately 900 feet of 6 inch water main, and hydrants, valves and services located on Powder Mill Road near the Acton-Maynard Town Line, presently owned by the Department of Public Works, Town of Maynard. (Unanimous vote)

ARTICLE 8. VOTED: That the District authorize the Commissioners to enter into a written agreement with the Department of Public Works, Town of Maynard, to supply water to each other in time of emergency, or other need, and upon such terms, conditions and limitations as the Commissioners may determine. (Unanimous vote)

Voted to adjourn: 8:00 P.M.

A true copy.

Attest:

ANITA E. PAGE

District Clerk

BYLAWS

(as adopted and amended to February, 1973)

- I The annual meeting of the Water Supply District shall be held on the third Wednesday of March of each year for the transaction of the necessary business connected with the District, and the election of officers shall be held on the first Monday of March of each year. The time and place of holding such election and vote shall be stated in the warrant for the annual meeting and such election and vote shall be deemed part of the Annual District Meeting.
- II All meetings may be called by a majority of the Board of Water Commissioners, directed to the Clerk, or as specified in Chapter 326 of the Acts of 1912, Section 8.
- III All warrants shall be posted at least fourteen (14) days before the time of the meeting.
- IV The Clerk shall preside at each meeting until a Moderator is chosen.
- V At each annual meeting there shall be elected by ballot, one Commissioner for a term of three years, a Clerk and a Moderator who shall serve for one year.
- VI If a vacancy should occur for any cause in the office of Clerk, Treasurer, or any other officer of the District except the Board of Water Commissioners, it may be filled for any such unexpired term by the Water Commissioners.
- VII The Board of Commissioners shall annually in the report to the District, give an estimated budget for the ensuing year.
- VIII
 - a) The Moderator shall appoint a Finance Committee to advise the Commissioners. The Committee shall consist of three voters of the District and shall be appointed in the following manner:
 - One member shall be appointed for one year;
 - One member shall be appointed for two years; and
 - One member shall be appointed for a term of three years.Thereafter, each appointment shall be for a term of three years.
 - b) No member of the Finance Committee shall serve any other standing committee of the District or the Town of Acton having to do with expenditure of funds.
 - c) The Finance Committee shall review the budget for the annual meeting and shall make recommendations to the Commissioners on any matters of a financial nature arising out of an annual or special meeting, and shall make recommendations as to the long range fiscal plans of the District.
- IX The Commissioners shall appoint annually a Treasurer-Collector which office shall have all the powers and duties conferred by law upon a collector of taxes and district treasurer.

BYLAWS TO REGULATE THE NOMINATION AND
ELECTION OF OFFICERS OF THE DISTRICT

- I The purpose of the Bylaws hereinafter set forth are to regulate the nomination and election of officers for the District so that the voters of the District may have knowledge of the candidates prior to an election.
- II All elections to any office in the District shall be by means of a printed ballot. This ballot shall be caused to be printed by the Commissioners acting as election officers from information furnished to them by the Clerk of the District as provided hereinafter.
- III No person's name shall be printed on the aforesaid ballot unless he or someone on his behalf has filed with the Clerk of the District not later than five o'clock in the afternoon of the second Monday in January of any year, a petition signed by at least one percent (1%) of the registered voters in the District setting forth the office for which he is a candidate and containing a statement signed by the candidate that he will accept the office, if elected.
- IV Nothing herein shall be construed as preventing a vote by stickers or writing in the name of a candidate, all as provided in the General Laws, except that no such sticker or write-in candidate shall be deemed to be elected unless he has received valid votes equivalent to 1% of the total of the number of registered voters in the District, as hereinafter determined.
- V The Commissioners, acting as election officers, shall prepare as of twenty (20) days prior to the annual election, a list of eligible voters from the official voting list of the Town of Acton as of that time. This list shall remain closed until after the annual meeting of the District. The list shall then be reviewed and revised for all subsequent special meetings, up to the day of the special meeting. These lists shall then be used to determine the right of any person to vote at any election or any meeting of the District.
- VI All candidates elected to offices in the District shall be sworn to the performance of their duties by the Clerk of the District, except in the case of the Clerk, who shall be sworn by any of the Commissioners. The Clerk shall make a record of the facts in the minutes of the meeting.

INDEX

Accountant's Report. 14

Bylaws. 25

Collector's Report 13

Commissioner's Report. 7

District Meetings:

 Annual Election (March 1, 1976) 19

 Annual Meeting (March 17, 1976) 20

 Special Meeting (October 13, 1976) 23

Finance Committee Report 11

In Memoriam 1

Organization 2

Superintendent's Report. 12

Treasurer's Report. 16

Warrant 3