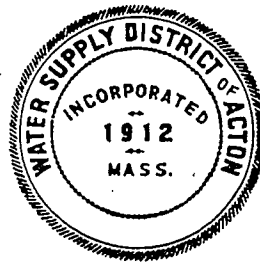


**ANNUAL REPORT**  
OF THE  
**WATER SUPPLY DISTRICT**  
OF  
ACTON, MASSACHUSETTS



*For the Year Ending December Thirty-first*

**1977**

IN MEMORIAM



CARL R. GODFREY

Treasurer

1968 - 1976

ORGANIZATION - 1977

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Water Commissioners

Alvin R. Piper	Term expires 1978
Harry B. Morse	Term expires 1979
Kevin B. Sweeney	Term expires 1980

Moderator

Clerk

Anita E. Page	Term expires 1978
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Finance Committee

Charles W. Pappas	Term expires 1978
Raymond L. Page	Term expires 1980

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Commissioners meet on second Tuesday of the month  
Whitcomb Station, 693 Massachusetts Avenue, Acton  
8 P.M.

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Appointments by the Water Commissioners

Superintendent

Stephen W. Scribner	Term expires 1978
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Treasurer and Collector

Stephen G. Peterson	Term expires 1978
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Accountant

Louise Murray	Term expires 1978
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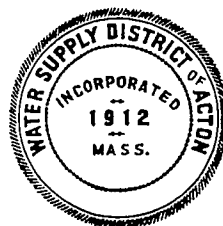
Attorney

Charles E. Orcutt, Jr.	Term expires 1978
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COMMONWEALTH OF MASSACHUSETTS

Middlesex, ss.



To the Clerk of the Water Supply District of Acton,  
GREETINGS:

You are directed to notify the inhabitants of the Town of Acton, qualified to vote in elections and town affairs, to assemble at the

Whitcomb Station of the Water Supply District  
Massachusetts Avenue (Route 111), West Acton

on MONDAY, MARCH 6, 1978

at 12:00 o'clock noon;

Then and there to bring their votes on one ballot for the following officers:

Moderator for one year, one commissioner for three years, and Clerk for one year.

The polls will open at TWELVE O'CLOCK, NOON, and close at EIGHT O'CLOCK P.M., MARCH 6, 1978.

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You are further requested to notify the legal voters of said Town of Acton, as aforesaid, to meet at the

Acton-Boxborough Regional High School Auditorium  
Charter Road at Hayward Road, West Acton

on WEDNESDAY, MARCH 15, 1978

at 7:30 o'clock, P.M.

Then and there to act on the following articles:

ARTICLE 1. To fix the salaries of the elected officers.

ARTICLE 2. To act on the reports of the Commissioners, the Treasurer, and other officers and committees of the District.

ARTICLE 3. To see if the District will vote to authorize the Treasurer, with the approval of the Commissioners, to borrow in anticipation of the revenue for the fiscal year beginning July 1, 1978, in accordance with provisions of General Laws, Chapter 44, Section 4, and to renew any note or notes as may be given for a period of less than one year, in accordance with the provisions of General Laws, Chapter 44, Section 17, or take any other action relative thereto.

ARTICLE 4. To see if the District will vote to instruct the Commissioners to have an audit of the various accounts of the District, or to take any action relative thereto.

ARTICLE 5. To see what sums of money the District will vote to raise and appropriate to defray the usual expenses of the District.

ARTICLE 6. To see if the District will vote to authorize the Commissioners to enter into a written agreement with Assabet Sand & Gravel Company, Inc., a Massachusetts corporation having a usual place of business in Acton, Massachusetts, regarding the removal of over-burden and required landscaping incident thereto on land owned by the District located off Powder Mill Road and New High Street in said Acton, and subject to the terms and conditions of a permit from the Acton Board of Appeals, if applicable.

Said agreement to be for one year and subject to the prior approval of the Department of Public Health, Commonwealth of Massachusetts. Said agreement shall also contain whatever terms, restrictions, conditions or limitations the District or Board of Selectmen, or both, deem necessary to protect the interests of the District and the Town. The District is to be reimbursed by Assabet Sand & Gravel Company, Inc., under the terms of said agreement, or to take any other action relative thereto.

ARTICLE 7. To see if the District will vote to authorize the Commissioners to construct a "Butler" type building

containing a garage and office - conference rooms on land owned by the District at 693 Massachusetts Avenue, and to authorize the Commissioners to raise and appropriate or transfer from any available source or to borrow under Chapter 44 of the General Laws, as amended, such sums as may be necessary to perform such work, or to take any other action relative thereto.

ARTICLE 8. To see if the District will vote to rescind the action taken under Article 9, as described in the Warrant for the Annual Meeting of the District of March 16, 1977, or to take any other action relative thereto. (Vote of 1977 authorized construction of building containing garage and office-conference room. Bids received exceeded the sum authorized under said vote.)

ARTICLE 9. To see if the District will vote to authorize the Commissioners to transfer from surplus revenue the sum of \$20,000.00 to the "Survey for New Water Supply" account, or to take any other action relative thereto.

ARTICLE 10. To see if the District will vote to install a 10 inch water main on Newtown Road, together with hydrants and necessary fittings, a distance of about 1200 feet from the end of the existing main on Newtown Road to Arlington Street and thence a distance of about 1000 feet on Arlington Street as far as the existing main on Arlington Street; and to raise and appropriate or transfer from any available source, or to borrow under Chapter 44 of the General Laws, as amended, a certain sum of money for said purpose and to further authorize the Commissioners to make application for any Federal or State assistance which may be available, or to take any other action relative thereto.

ARTICLE 11. To see if the District will vote to authorize the Commissioners to acquire by purchase, or to take by eminent domain, for water supply purposes and for the use and improvement of the distribution system, an easement or fee in and to all or part of a certain parcel of land at the end of Squirrel Hill Road, West Acton, Mass., and abutting land owned by the District which was acquired under Article 8, as described in the Warrant for the Annual Meeting of the District of March 16, 1977. Said parcel is shown as Parcel "X" on a plan entitled "Plan of Land in Acton, Mass., dated February 6, 1978, Water Main Easement, Squirrel Hill Road", and owned by Colonial Realty Trust, Paul J. Sweeney, Trustee, and containing 3,818 square feet.

And to raise and appropriate or transfer from any available source or to borrow a certain sum of money under authority of Chapter 44 of the General Laws and to further authorize the Commissioners to make application for any Federal or State assistance which may be available, or to take any other action relative thereto.

ARTICLE 12. To see if the District will vote to install an 8 inch water main, together with hydrants and necessary fittings, from the end of the existing main on Ticonderoga Road over land owned by the District to the end of the existing water main at the intersection of Highland Road and Squirrel Hill Road, a distance of about 700 feet, more or less, and to authorize the Commissioners to transfer from surplus revenue the sum of \$25,000.00 or any other sum, for payment of said extension, or to take any other action relative thereto.

And you are directed to serve this warrant by posting copies attested by you in two or more public places in the Water Supply District, fourteen days at least before the time of said meeting, as authorized by Chapter 41, Section 119, of the General Laws.

Hereof fail not and make due returns of this warrant with your doings thereon to the Water Commissioners on or before the time of holding said meeting.

Given under our hands this sixth day of February, in the year one thousand nine hundred and seventy-eight.

KEVIN B. SWEENEY  
ALVIN R. PIPER  
HARRY B. MORSE

Water Commissioners

## REPORT OF THE COMMISSIONERS

The Commissioners of the Water Supply District of Acton make the following report:

The year 1977 was one of steady progress. The new telemetering system is finally completed after many delays and problems having to be worked out. We are continuing to use the Master Plan in as much as our budget allows. We have continued to tie in and complete loops where suggested which in turn helps fix flow and pressure throughout the town. We have completed two more ties with the Concord Water System which brings a total of three with Concord and two with the Town of Maynard for future mutual aid benefit.

Our hoped for new building was not a reality due to increased costs. The needs for a new building are ever increasing because of new supplies needed for an expanded water system. We hope to be able to build the new building in the spring of 1978.

We are continuing to survey the town for new water supplies and some areas look encouraging for the future. In the coming years we will be retesting the Assabet & Lexington Sand Pits for new water sources which may become available as overburden is removed.

The odd and even schedule for outside water use will be in effect as a general rule every summer from now on because we have found that it is good conservation of our water supply, but also an efficient manner for operating equipment during critical pumping months.

We submit herewith the estimated budget for the fiscal year July 1, 1978 to June 30, 1979.

### Estimated Receipts

Hydrants	\$ 42,000	
Water Rates	335,000	
Sprinklers	5,000	
Repairs & New Installations	35,000	
Assabet Sand & Gravel Co.	35,000	
Contract - Community Concepts	<u>28,860</u>	
		\$480,860



Estimated Expenditures

Group Insurance	\$ 9,500	
Bonds & Interest	201,765	
Salaries & Wages	127,500	
Equipment Rental	1,750	
Lights, Power & Telephone	48,000	
Fuel	2,000	
Maintenance & Operation	38,000	
Miscellaneous	3,000	
Middlesex County Retirement	10,169	
Massachusetts State Audit	2,000	
Land Survey	2,000	
Legal Expenses	6,000	
Land Appraisal	1,000	
Engineering Expense	5,000	
Insurance	8,500	
Meters	6,000	
Auto & Equipment Expense	7,500	
Reserve Fund	<u>20,000</u>	
		\$499,684

KEVIN B. SWEENEY, CHM.  
HARRY B. MORSE  
ALVIN R. PIPER

Water Commissioners

WATER SUPPLY DISTRICT  
OF  
ACTON, MASSACHUSETTS

AMORTIZATION SCHEDULE - BONDS AND INTEREST

	<u>Original Amount</u>	<u>Balance 7/1/78</u>	<u>1978-1979 Principal Interest</u>	<u>1979-1980 Principal Interest</u>	<u>1980-1981 Principal Interest</u>	<u>1981-1982 Principal Interest</u>	<u>1982-1983 Principal Interest</u>	<u>1983-1984 Principal Interest</u>
Nagog Hill Road	\$ 66,250	\$ 10,250	\$ 10,250.00 640.00					
Assabet Land	100,000	20,000	10,000.00 1,400.00	\$10,000.00 700.00				
Water Mains	130,000	39,000	13,000.00 1,794.00	13,000.00 1,196.00	\$13,000.00 598.00			
Community Concepts	300,000	150,000	30,000.00 6,075.00	30,000.00 4,725.00	30,000.00 3,375.00	\$30,000.00 2,025.00	\$30,000.00 675.00	
Flagg Hill Reservoir	200,000	60,000	10,000.00 1,760.00	10,000.00 1,440.00	10,000.00 1,120.00	10,000.00 800.00	10,000.00 480.00	\$10,000.00 160.00
Water Mains	196,000	91,000	15,000.00 5,093.50	15,000.00 4,178.50	15,000.00 3,263.50	10,000.00 2,501.00	10,000.00 1,891.00	10,000.00 1,281.00
Nagog Hill Reservoir	540,000	450,000	30,000.00 24,795.00	30,000.00 23,085.00	30,000.00 21,375.00	30,000.00 19,665.00	30,000.00 17,955.00	30,000.00 16,245.00
Water Bonds	385,000	310,000	25,000.00 16,957.50	25,000.00 15,532.50	25,000.00 14,107.50	25,000.00 12,682.50	25,000.00 11,257.50	25,000.00 9,832.50
<b>TOTALS</b>	<b>\$1,917,250</b>	<b>\$1,130,250</b>	<b>\$201,765.00</b>	<b>\$183,857.00</b>	<b>\$166,839.00</b>	<b>\$142,673.50</b>	<b>\$137,258.50</b>	<b>\$102,518.50</b>

WATER SUPPLY DISTRICT  
OF  
ACTON, MASSACHUSETTS

AMORTIZATION SCHEDULE - BONDS AND INTEREST (CONTINUED)

	<u>Original</u>	<u>Balance</u>	<u>1984-1985</u>	<u>1985-1986</u>	<u>1986-1987</u>	<u>1987-1988</u>	<u>1988-1989</u>	<u>1989-1990</u>	<u>1990-1991</u>	<u>1991-1992</u>	<u>1992-1993</u>
	<u>Amount</u>	<u>7/1/78</u>	<u>Interest</u>	<u>Interest</u>	<u>Interest</u>	<u>Interest</u>	<u>Interest</u>	<u>Interest</u>	<u>Interest</u>	<u>Interest</u>	<u>Interest</u>
Nagog Hill Road	\$ 66,250	\$ 10,250									
Assabet Land	100,000	20,000									
Water Mains	130,000	39,000									
Community Concepts	300,000	150,000									
Flagg Hill Reservoir	200,000	60,000									
Water Mains	196,000	91,000	\$10,000.00 671.00	\$6,000.00 183.00							
Nagog Hill Reservoir	540,000	450,000	30,000.00 14,535.00	30,000.00 12,825.00	\$30,000.00 11,115.00	\$30,000.00 9,405.00	\$30,000.00 7,695.00	\$30,000.00 5,985.00	\$30,000.00 4,275.00	\$30,000.00 2,565.00	\$30,000.00 855.00
Water Bonds	385,000	310,000	25,000.00 8,407.50	25,000.00 6,982.50	25,000.00 5,557.50	25,000.00 4,132.50	20,000.00 2,850.00	20,000.00 1,710.00	20,000.00 570.00		
<b>TOTALS</b>	<b>\$1,917,250</b>	<b>\$1,130,250</b>	<b>\$ 88,613.50</b>	<b>\$ 80,990.50</b>	<b>\$ 71,672.50</b>	<b>\$ 68,537.50</b>	<b>\$ 60,545.00</b>	<b>\$ 57,695.00</b>	<b>\$ 54,845.00</b>	<b>\$ 32,565.00</b>	<b>\$ 30,855.00</b>

## REPORT OF THE FINANCE COMMITTEE

The voters of the District might find it helpful to know the relationship of receipts and expenditures in the budget.

The estimated expenditures are the amounts that the Commissioners feel are necessary to operate the District for the fiscal year July 1, 1978 through June 30, 1979. These amounts must be met by:

1. Estimated receipts.
2. An appropriation from surplus revenue.
3. If estimated receipts and surplus revenue are not sufficient,
  - (a) by an increase in the water rates, or
  - (b) by an inclusion of any amount needed in the general tax levy of the town.

The proposed budget for the fiscal year ending June 30, 1979 anticipates estimated expenditures to exceed estimated receipts by \$18,824.00. These receipts may not, without special permission of the Department of Corporations and Taxation, exceed the previous year's actual receipts. So in a sense, the Commissioners contend with the situation of meeting increased costs for the coming year with last year's revenues. Again it will be necessary to appropriate from surplus revenue to balance the budget for fiscal year ending June 30, 1979.

The Water District has earned \$9,718.00 during the year ended December 31, 1977 from invested free cash. These earnings will be included in the surplus revenue of the District. It is our intention to finance capital items from these earnings whenever possible.

We would like to thank all the members working for the Water District, especially Louise Murray, Accountant, our Clerk, Anita Page, and Steve Scribner, Superintendent, for their cooperation and efforts this past year.

RAYMOND L. PAGE  
CHARLES W. PAPPAS

Finance Committee

REPORT OF THE SUPERINTENDENT

The following report covers the activities of the Water District for the calendar year 1977.

New house installations numbered 72.

Old service lines repaired or renewed numbered 20.

Old meters replaced with new outside readers numbered 80.

The water main extension on Hammond Street from Nagog Hill Road to Newtown Road and on Newtown Road to Lincoln Drive has been completed. This eliminated another dead end in the system at Lincoln Drive.

Developers have installed water mains in the following streets and subdivisions:

Squirrel Hill Road  
Grist Mill Road  
Woodchester Drive  
Windemere Drive  
Silver Hill Road

I would like to express my thanks to the Fire Department, Engineering Department and Highway Department, as well as all others who assisted us in any way during the year.

STEPHEN W. SCRIBNER

Superintendent

REPORT OF THE COLLECTOR

July 1, 1976 - July 1, 1977

Outstanding July 1, 1976	\$ 17,766.37	
Charges	441,990.80	
Refunds	303.70	
Adjustments	<u>60.79</u>	\$460,121.66
Payments	\$433,469.66	
Abatements	272.73	
Outstanding	<u>26,379.27</u>	\$460,121.66

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July 1, 1977 - January 1, 1978

Outstanding July 1, 1977	\$ 26,379.32	
Charges	292,284.32	
Refunds	<u>147.19</u>	\$318,810.83
Payments	\$292,678.72	
Abatements	220.19	
Outstanding	<u>25,911.92</u>	\$318,810.83

STEPHEN G. PETERSON

Treasurer and Collector

## REPORT OF THE DISTRICT ACCOUNTANT

This portion of the report covers expenditures for the  
fiscal year 1976-1977 (July 1, 1976 - June 30, 1977).

<u>Account</u>	<u>Balance</u> <u>7-1-76</u>	<u>Balance</u> <u>6-30-77</u>
Reserve Fund	\$ 20,000.00	\$ 13,815.24
Group Insurance	5,200.00	
**	1,009.47	
Bonds & Interest	202,094.00	31,020.50
Salaries & Wages	113,000.00	105.70
Equipment Rental	1,500.00	8.20
Lights, Power & Telephone	45,000.00	7,352.02
Fuel	1,500.00	10.48
Maintenance & Operation	30,000.00	
**	1,969.78	
Miscellaneous	3,000.00	9.27
Massachusetts State Audit	2,000.00	2,000.00
Land Survey	2,000.00	2,000.00
Legal Expenses	6,000.00	2,393.25
Land Appraisal	1,000.00	1,000.00
Engineering Expenses	5,000.00	276.00
Insurance	5,000.00	
**	1,081.51	
Meters	7,500.00	50.70
Auto & Equipment Expense	6,000.00	26.80

(\*\* from Reserve Fund)

### Special Appropriations

School Street Well Building	2.87	2.87
Telemeter System	20,700.00	9,260.00
Conant Station Repairs	5,000.00	648.75
Harris Reservoir Repairs	10,750.00	10,122.00
Survey for New Water Supply	9,624.09	9,624.09
Radio Base Station	42.00	42.00
Standpipe (Great Hill)	239.00	239.00
Great Rd. 2A-119 Extension	745.29	745.29
Elm Court Extension	2,500.00	-0-
Nagog Hill Road Extension	15,010.21	-0-
Kinsley Reservoir - Nagog Hill	17,303.38	16,233.46
Erickson Well - Mass. Avenue	2,129.65	589.52
Mohawk Drive Extension (10-13-76)	9,800.00	2,588.90
New Truck - 1977 (3-16-77)	---	9,458.00
Hammond Street Extension (3-16-77)	---	15,010.21

The appropriations voted by the District, March 17, 1977 cover the period July 1, 1977-June 30, 1978. Below are listed expenditures for the first six months of this period.

<u>Account</u>	<u>Appropriations for 77-78</u>	<u>Balance 12-31-77</u>
Reserve Fund	\$ 20,000.00	\$ 20,000.00
Group Insurance	5,200.00	1,304.29
Bonds & Interest	201,496.00	83,502.50
Salaries & Wages	119,300.00	57,609.94
Equipment Rental	1,500.00	1,052.00
Lights, Power & Telephone	45,000.00	19,039.45
Fuel	1,500.00	1,255.69
Maintenance & Operation	35,000.00	16,529.15
Miscellaneous	3,000.00	1,773.00
Massachusetts State Audit	2,000.00	2,000.00
Land Survey	2,000.00	2,000.00
Legal Expenses	6,000.00	6,000.00
Land Appraisal	1,000.00	1,000.00
Engineering Expenses	5,000.00	5,000.00
Insurance	7,000.00	4,917.00
Meters	7,500.00	5,524.01
Auto & Equipment Expense	6,500.00	3,179.20

Special Appropriations

Survey for New Water Supply	\$ 9,624.09	\$ 6,410.49
Radio Base Station	42.00	-0-
Standpipe (Great Hill)	239.00	239.00
Great Rd. 2A-119 Extension	745.29	745.29
Kinsley Reservoir - Nagog Hill	16,233.46	15,930.03
Erickson Well - Mass. Avenue	589.52	589.52
Harris Reservoir - Repairs	10,122.00	3,712.00
Hammond Street Extension	15,010.21	4,069.38
New Truck - 1977	9,458.00	-0-

LOUISE F. MURRAY

District Accountant



REPORT OF THE TREASURER

January 1, 1976 to July 1, 1977

Middlesex Bank, Balance Dec. 31, 1976	\$ 31,172.77
Transferred from savings account	15,024.00
Deposits	<u>171,395.67</u>
	217,592.44
Disbursements	170,702.59
Insufficient Funds	473.48
Transfer to Savings	<u>15,000.00</u>
Balance July 1, 1976	\$ 31,416.37

July 1, 1976 to July 1, 1977

Middlesex Bank, Balance July 1, 1976	\$ 31,416.37
Transferred from Savings	68,935.03
Deposits	<u>466,227.07</u>
	566,578.47
Disbursements	508,492.61
Insufficient Funds	820.90
Transfer to Savings	<u>56,000.00</u>
Balance July 1, 1977	\$ 1,264.96

July 1, 1977 to December 31, 1977

Middlesex Bank, Balance July 1, 1977	\$ 1,264.96
Transferred from Savings	76,200.00
Deposits	<u>298,625.79</u>
	376,090.75
Disbursements	294,725.26
Insufficient Funds	188.94
Transferred to Savings	<u>79,000.00</u>
Balance December 31, 1977	\$ 2,176.55

January 1, 1976 to July 1, 1977

National Shawmut Bank, Balance Dec. 31, 1976	\$ 461.90
Deposits	21,172.32
Disbursements	<u>20,568.91</u>
Balance July 1, 1977	\$ 603.41

July 1, 1976 to July 1, 1977

National Shawmut Bank, balance July 1, 1976	\$ 603.41
Deposits	33,026.70
Disbursements	<u>33,188.74</u>
Balance July 1, 1977	\$ 441.37

July 1, 1977 to December 31, 1977

National Shawmut Bank, balance July 1, 1977	\$ 441.37
Deposits	100,116.67
Disbursements	<u>97,326.85</u>
Balance December 31, 1977	\$ 3,231.99

REPORT OF THE TREASURER

BONDS AND NOTES

Bonds Outstanding July 1, 1976	\$1,422,250.00
Bonds Paid July 1, 1976-July 1, 1977	<u>148,000.00</u>
Bonds Outstanding July 1, 1977	\$1,274,250.00
Bonds Paid July 1, 1977-Dec. 31, 1977	<u>121,000.00</u>
Bonds Outstanding December 31, 1977	\$1,153,250.00

INVESTED FUNDS

Assabet Savings Bank, balance 7-1-76	\$58,770.97
Deposits	-0-
Interest	3,455.29
Withdrawal	20,000.00
Balance 7-1-77	\$42,226.26
Leader Federal Savings, balance 7-1-76	\$53,693.08
Deposits	-0-
Interest	3,267.41
Withdrawal	19,000.00
Balance 7-1-77	\$37,960.49
Middlesex Institution for Savings, balance 7-1-76	\$17,877.56
Deposits	-0-
Interest	801.03
Withdrawal	6,600.00
Balance 7-1-77	\$12,078.59
Reliance Cooperative Bank, balance 7-1-76	\$36,368.92
Deposits	-0-
Interest	1,789.88
Withdrawal	4,000.00
Balance 7-1-77	\$34,158.80
Baybank Middlesex, balance 7-1-76	\$ -0-
Deposits	56,000.00
Interest	155.56
Withdrawal	20,000.00
Balance 7-1-77	\$36,155.56
Monument Federal Savings, balance 7-1-76	\$20,150.24
Deposits	-0-
Interest	276.46
Withdrawal	20,424.70
Balance 7-1-77	-0-
Bank balances, 7-1-77	\$166,579.70
Interest 7-1-76 to 7-1-77	9,745.63

STEPHEN G. PETERSON  
Treasurer

REPORT OF THE TREASURER

INVESTED FUNDS

Assabet Savings Bank, balance 7-1-77	\$42,226.26
Deposit	-0-
Interest	1,331.65
Withdrawal	-0-
Balance 1-78	\$43,557.91
Leader Federal Savings, balance 7-1-77	\$37,960.49
Deposits	-0-
Interest	1,203.37
Withdrawal	-0-
Balance 1-78	\$39,163.86
Middlesex Institution for Savings, balance 7-1-77	\$12,078.59
Deposits	-0-
Interest	497.83
Withdrawal	-0-
Balance 1-78	\$12,576.42
Reliance Cooperative Bank, balance 7-1-77	\$34,158.80
Deposits	-0-
Interest	1,369.00
Withdrawal	-0-
Balance 1-78	\$35,527.80
Baybank Middlesex, balance 7-1-77	\$36,155.56
Deposits	79,000.00
Interest	763.30
Withdrawal	76,200.00
Balance 1-78	\$39,718.86
Bank balances January 1978	\$170,544.85
Interest 7-1-77 to 1-78	5,165.15

STEPHEN G. PETERSON

Treasurer

WATER MEETING

Abstract of the proceedings of the annual election of officers of the Water Supply District of Acton, held on

MONDAY, MARCH 7, 1977

at the Whitcomb Station of the Water Supply District, Massachusetts Avenue (Route 111), West Acton. (Polls open from noon to 8 P.M.).

Total number of ballots cast:	32
The following were elected:	
Commissioner for 3 years:	
Kevin Sweeney	32
Moderator for 1 year:	
Blanks	32
Clerk for 1 year:	
Anita E. Page	32

A true copy.

Attest:

ANITA E. PAGE

District Clerk

WATER MEETING

Abstract of the proceedings of the annual meeting of the Water Supply District of Acton, held in Acton-Boxborough Regional High School Auditorium, Hayward and Charter Roads, West Acton,

WEDNESDAY, MARCH 16, 1977, at 7:30 o'clock P.M.

ARTICLE 1. VOTED: To fix the salaries of the elected officers as follows:

Chairman of Commissioners	\$800.00 per year
Two (2) Commissioners	600.00 each per year
Moderator	25.00 per meeting
Clerk	600.00 per year

(Unanimous vote)

ARTICLE 2. VOTED: To accept the reports of the District Officers as printed in the 1976 annual report.  
(Unanimous vote)

ARTICLE 3. VOTED: That the District authorize the Treasurer, with the approval of the Commissioners, to borrow in anticipation of the revenue for the financial year beginning July 1, 1977, in accordance with provisions of General Laws, Chapter 44, Section 4, and to renew any note or notes as may be given for a period of less than one year, in accordance with the provisions of General Laws, Chapter 44, Section 17. (Unanimous vote)

ARTICLE 4. VOTED: To instruct the Commissioners to have an audit of the various accounts of the District under the direction of the Commonwealth of Massachusetts.  
(Unanimous vote)

ARTICLE 5. VOTED: To appropriate from estimated receipts of the District the sum of \$479,165.00, and from free cash the sum of \$8,727.00, for maintenance and operation of the District, and specific appropriations as follows:

Group Insurance	\$ 5,200.00
Bonds & Interest	210,223.00
Salaries & Wages	119,300.00
Equipment Rental	1,500.00
Lights, Power & Telephone	45,000.00

Fuel	\$ 1,500.00
Maintenance & Operation	35,000.00
Miscellaneous	3,000.00
Middlesex County Retirement	10,169.00
Massachusetts State Audit	2,000.00
Land Survey	2,000.00
Legal Expenses	6,000.00
Land Appraisal	1,000.00
Engineering Expense	5,000.00
Insurance	7,000.00
Meters	7,500.00
Auto & Equipment Expense	6,500.00
Reserve Fund	<u>20,000.00</u>

Total \$487,892.00  
(Unanimous vote)

ARTICLE 6. VOTED: To transfer from surplus revenue the sum of \$9,458.00 for a new three quarter ton Chevrolet pick-up truck, with utility body and crane equipment, to replace the 1972 Chevrolet truck currently in use, and to authorize the Commissioners to trade or sell the 1972 truck. (Unanimous vote)

ARTICLE 7. VOTED: That the District authorize the Commissioners to enter into a written agreement with Assabet Sand & Gravel Company, Inc., a Massachusetts corporation having a usual place of business in Acton, Massachusetts, regarding the removal of overburden and required landscaping incident thereto on land owned by the District located off Powder Mill Road and New High Street in said Acton, and subject to the terms and conditions of a permit from the Acton Board of Appeals, if applicable.

Said agreement to be in effect until the next annual meeting and subject to the prior approval of the Department of Public Health, Commonwealth of Massachusetts. Said agreement shall also contain whatever terms, restrictions, conditions or limitations the District or Board of Selectmen, or both, deem necessary to protect the interests of the District and the Town. The District is to be reimbursed by Assabet Sand & Gravel Company, Inc., under the terms of said agreement. (Unanimous vote)

ARTICLE 8. VOTED: That the District appropriate \$11,000.00 to purchase, or take by eminent domain, for water supply purposes and for the use and improvement of the distribution system, a certain parcel of land in Acton, Middlesex County, Massachusetts, containing 11.388 acres, more or less, and being shown as Parcel 317B on a "Sketch

Plan of Land in Acton, Mass., dated February 18, 1977, Acton Survey and Engineering, Inc., to be recorded and owned by Henry Scheier, Trustee of Anne Helen Realty Trust, together with the easement for future road in and over Lot 272A and the right to use and improve said easement by constructing a water main extension from the end of the present main on Ticonderoga Road to Squirrel Hill Road.

And to transfer from surplus revenue the sum of \$11,000.00 for acquisition of same. (Unanimous vote)

ARTICLE 9. VOTED: That the Commissioners be authorized to construct a "Butler" type building containing a garage and office-conference rooms on land owned by the District at 693 Massachusetts Avenue, and that the District raise and appropriate the sum of \$75,000.00 to complete such work, and to authorize the Treasurer, with the approval of the Commissioners, to borrow the sum of \$75,000.00 under authority of Chapter 44, Section 7, Subsection 3 of the General Laws, as amended. (Unanimous vote)

ARTICLE 10. VOTED: That the District raise and appropriate the sum of \$135,000.00 to install a ten (10) inch water main on Hammond Street, together with hydrants and necessary fittings, a distance of about 2100 feet from Nagog Hill Road to Evergreen Road a distance of about 2100 feet from Samuel Parlin Drive to Newtown Road as far as the existing main on Lincoln Drive, and to authorize the Treasurer, with the approval of the Commissioners, to borrow the sum of \$135,000.00 under the authority of Chapter 44, Section 8, Subsection 5 of the General Laws, as amended. (Unanimous vote)

ARTICLE 11. VOTED: To transfer to the Hammond Street Water Main Extension Account the unexpended balance of \$15,010.21 from Nagog Hill Road Water Main Extension Account, which extension was approved under Article 4 of the Special Meeting held on November 28, 1973 and which has been completed. (Unanimous vote)

Voted to adjourn: 8:45 P.M.

A true copy.

Attest:

ANITA E. PAGE

District Clerk

## WATER MEETING

Abstract of the proceedings of the special meeting of the Water Supply District of Acton, held in the Acton-Boxborough Regional High School Auditorium, Hayward and Charter Roads, West Acton

MONDAY, JUNE 13, 1977, at 7:30 o'clock P.M.

ARTICLE 1. VOTED: That the District rescind the action taken under Article 15 of the annual meeting, February 9, 1972, as printed in the warrant for this meeting.  
(Unanimous vote)

ARTICLE 2. VOTED: That the District raise and appropriate the sum of \$25,000.00 to install a 10 inch water main extension, with hydrants and the necessary fittings, on Windsor Avenue to Central Street, a distance of approximately 1425 feet, to service land to be acquired by the Acton Housing Authority and to authorize the Treasurer, with the approval of the Commissioners, to borrow the sum of \$25,000.00 under the authority of Chapter 44, Section 8, Subsection 5, of the General Laws, as amended. Said water main extension shall not be installed until a comprehensive permit for 68 units of elderly housing has been approved by the Acton Board of Appeals and the bid has been awarded for the construction of said elderly housing.  
(Unanimous vote)

ARTICLE 3. VOTED: That the District extend the existing 8 inch water main on New High Street, together with hydrants and necessary fittings, a distance of about 1200 feet from the end of the existing main to Powder Mill Road, and to raise and appropriate the sum of \$15,000.00 for said purpose and to authorize the Treasurer, with the approval of the Commissioners, to borrow said sum of \$15,000.00, if necessary, under authority of Chapter 44 of the General Laws, as amended.

Anderson Ford Sales, Inc., Maynard, Massachusetts, and Chemplast, Inc., Acton, Massachusetts, shall deposit the total sum of \$15,000.00 with the Treasurer of the District prior to the commencement of any work under this Article; said deposit to be used to purchase materials, engage a contractor to install pipe and necessary fittings to complete the work described, and to pay for the cost of engineering, police and inspection expenses, and all other expenses incurred to complete work under this Article.  
(Unanimous vote)



ARTICLE 4. VOTED: That the District authorize the Commissioners to enter into a one year written extension to the present written agreement between Lexington Sand & Gravel Co., and the District, dated April 17, 1970, which expires April 17, 1978, regarding the removal of overburden and required landscaping incident thereto on land owned by the District located off Lawsbrook Road in said Acton, subject to such other terms and conditions of either the Acton Board of Appeals or the Department of Environmental Quality Engineering, or both, if applicable.

Said agreement shall provide for reimbursement to be made to the District and shall include such other terms and conditions as the Commissioners deem best for the interest of the Town and the District as provided for in Chapter 40, Section 41 of the General Laws, as amended.  
(35 votes, 26 yes, 9 no - carried)

Voted to adjourn: 9:30 P.M.

A true copy.

Attest:

ANITA E. PAGE

District Clerk

BYLAWS

(as adopted and amended to February, 1973)

- I The annual meeting of the Water Supply District shall be held on the third Wednesday of March of each year for the transaction of the necessary business connected with the District, and the election of officers shall be held on the first Monday of March of each year. The time and place of holding such election and vote shall be stated in the warrant for the annual meeting and such election and vote shall be deemed part of the Annual District Meeting.
- II All meetings may be called by a majority of the Board of Water Commissioners, directed to the Clerk, or as specified in Chapter 326 of the Acts of 1912, Section 8.
- III All warrants shall be posted at least fourteen (14) days before the time of the meeting.
- IV The Clerk shall preside at each meeting until a Moderator is chosen.
- V At each annual meeting there shall be elected by ballot, one Commissioner for a term of three years, a Clerk and a Moderator who shall serve for one year.
- VI If a vacancy should occur for any cause in the office of Clerk, Treasurer, or any other officer of the District except the Board of Water Commissioners, it may be filled for any such unexpired term by the Water Commissioners.
- VII The Board of Commissioners shall annually in the report to the District, give an estimated budget for the ensuing year.
- VIII a) The Moderator shall appoint a Finance Committee to advise the Commissioners. The Committee shall consist of three voters of the District and shall be appointed in the following manner:
  - One member shall be appointed for one year;
  - One member shall be appointed for two years; and
  - One member shall be appointed for a term of three years.Thereafter, each appointment shall be for a term of three years.
- b) No member of the Finance Committee shall serve any other standing committee of the District or the Town of Acton having to do with expenditure of funds.
- c) The Finance Committee shall review the budget for the annual meeting and shall make recommendations to the Commissioners on any matters of a financial nature arising out of an annual or special meeting, and shall make recommendations as to the long range fiscal plans of the District.
- IX The Commissioners shall appoint annually a Treasurer-Collector which office shall have all the powers and duties conferred by law upon a collector of taxes and district treasurer.

BYLAWS TO REGULATE THE NOMINATION AND  
ELECTION OF OFFICERS OF THE DISTRICT

- I The purpose of the Bylaws hereinafter set forth are to regulate the nomination and election of officers for the District so that the voters of the District may have knowledge of the candidates prior to an election.
- II All elections to any office in the District shall be by means of a printed ballot. This ballot shall be caused to be printed by the Commissioners acting as election officers from information furnished to them by the Clerk of the District as provided hereinafter.
- III No person's name shall be printed on the aforesaid ballot unless he or someone on his behalf has filed with the Clerk of the District not later than five o'clock in the afternoon of the second Monday in January of any year, a petition signed by at least one percent (1%) of the registered voters in the District setting forth the office for which he is a candidate and containing a statement signed by the candidate that he will accept the office, if elected.
- IV Nothing herein shall be construed as preventing a vote by stickers or writing in the name of a candidate, all as provided in the General Laws, except that no such sticker or write-in candidate shall be deemed to be elected unless he has received valid votes equivalent to 1% of the total of the number of registered voters in the District, as hereinafter determined.
- V The Commissioners, acting as election officers, shall prepare as of twenty (20) days prior to the annual election, a list of eligible voters from the official voting list of the Town of Acton as of that time. This list shall remain closed until after the annual meeting of the District. The list shall then be reviewed and revised for all subsequent special meetings, up to the day of the special meeting. These lists shall then be used to determine the right of any person to vote at any election or any meeting of the District.
- VI All candidates elected to offices in the District shall be sworn to the performance of their duties by the Clerk of the District, except in the case of the Clerk, who shall be sworn by any of the Commissioners. The Clerk shall make a record of the facts in the minutes of the meeting.

INDEX

Accountant's Report. . . . . 14

Bylaws. . . . . 25

Collector's Report . . . . . 13

Commissioner's Report. . . . . 7

District Meetings:

    Annual Election (March 7, 1977) . . . . . 19

    Annual Meeting (March 16, 1977) . . . . . 20

    Special Meeting (June 13, 1977) . . . . . 23

Finance Committee Report . . . . . 11

In Memoriam . . . . . 1

Organization . . . . . 2

Superintendent's Report. . . . . 12

Treasurer's Report . . . . . 16

Warrant . . . . . 3