



Water Supply District of Acton

693 MASSACHUSETTS AVENUE
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Commissioners Meeting
Water Supply District of Acton
Meeting Minutes
March 10, 2014

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- Agenda:**
- A. Comments from Citizens
 - B. Approve Minutes from the February 24th Meetings
 - C. OLD BUSINESS:
 - 1. Commissioners' Use of District E-mail.
 - 2. The Town of Concord's Land Acquisition at 55 Knox Trail in Acton
 - 3. Proposal for Amendment to the Groundwater Protection District By-Law.
 - 4. Coordination for Presentation of Articles at the Annual Meeting.
 - D. NEW BUSINESS:

Any agenda items(s) which did not come to the attention of the Board of Water Commissioners 48 hours prior to this meeting and were not reasonably anticipated.

The meeting was called to order at 7:35 p.m. on Monday, March 10, 2014 at the Acton Water District Office by Mr. Stephen Stuntz.

Present at Tonight's Meeting:

Commissioners: Ronald Parenti, Leonard Phillips, and Stephen Stuntz (Chairman)
District Manager: Chris Allen
Treasurer/Collector: Mary Jo Bates
District Counsel: Mary Bassett
Commissioners Secretary: Lynn Protasowicki
Finance Committee Member(s): William Guthlein and Charles Bradley
WLMAC: Barry Rosen

A. Comments from Citizens

No comment from citizens at tonight's meeting.

B. Approve Minutes from the February 24, 2014 Meeting.

Mr. Stuntz moved to accept minutes of the meeting held on February 24, 2014 and Mr. Phillips seconded the motion and it was unanimously approved.

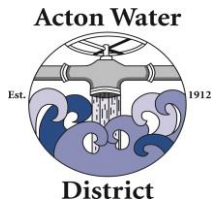
C. OLD BUSINESS:

1. Commissioners' Use of District E-mail.

Mr. Stuntz mentioned that Green Acton wanted his email address but instead of giving his personal email he suggested that the District create an address for the Commissioners. Counselor Bassett stated that Commissioners can't really answer questions because they need to be discussed first at open meeting. If there is an email address it should be received by District Management first who will reply with a standard response until such time that the inquiry can be talked about in open meeting. The Commissioners decided to have an email created "commissioners@actonwater.com" and any inquiries will be sent to Mr. Allen.

2. The Town of Concord's Land Acquisition at 55 Knox Trail in Acton

All documents referred to in meeting minutes are available for inspection at the office of Acton Water District, 693 Massachusetts Avenue, Acton, MA 01720 (978) 263-9107.



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Counselor Bassett stated that she has not heard from the Attorney General's office regarding the appeal. Otherwise there are no other updates to report.

3. Proposal for Amendment to the Groundwater Protection District By-Law.

Mr. Allen informed the Commissioners that he had a working session with Matt Mostoller, Steve Stuntz and Paul Malchodi to edit the draft of the by-law before sending to the Town Planner. He stated that a draft of the amended Zoning Bylaw Section 4.3.7.2 within the Groundwater Protection District was submitted to Roland Bartl, Planning Director, Town of Acton Planning Director (a copy of the bylaw is enclosed in tonight's packet to the Commissioners). Responses came back from Doug Halley, Board of Health Director, Town of Acton and from Kristen Domurad-Guichard, Assistant Town Planner, Town of Acton (those responses are enclosed in tonight's packets to the Commissioners). He stated that the notice of public hearing on proposed zoning changes was submitted by the Planning Department (a copy of the notice is enclosed in tonight's packets to the Commissioners).

Counselor Bassett stated that in regards to Doug Halley's questions in his email from March 6th she has not had a chance to research for a response.

Mr. Allen will check with Roland Bartl, Acton Planning Board Director, to find out what specific information the Commissioners should prepare for in regards to the presentation that they will make on April 1st at the Town Planning Board Meeting.

Mr. Allen will post an agenda for 7 p.m. on Wednesday, March 19 (to be held before District Annual Meeting) so Board can meet to discuss the presentation details.

Mr. Rosen suggested that the Commissioners find out who is sponsoring the article at the Town of Acton's Annual Meeting. Mr. Stuntz will check with Janet Adachi, Chair, Town of Acton Selectmen.

4. Coordination for Presentation of Articles at the Annual Meeting.

Counselor Bassett informed the Commissioners that she assigned them their articles that they will be discussing at the Annual Meeting. It will be in the following order: Mr. Stuntz, Mr. Phillips and Mr. Parenti. Although Article 10 was assigned to Mr. Phillips and Article 13 was assigned to Mr. Stuntz.

Other Old Business:

Mr. Allen informed the Commissioners that the roll out of the new website will be in April.

D. NEW BUSINESS:

Nothing new to discuss.

Mr. Stuntz made a motion to adjourn 8:15 p.m. and was unanimously approved.