

# Water Supply District of Acton

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Commissioners Meeting  
Water Supply District of Acton  
Meeting Minutes  
June 25, 2012

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- Agenda:**
- A. Comments from Citizens
  - B. Approve Minutes of June 4th Meeting
  - C. NEW BUSINESS:
    - Update on Finance Committee Changes
    - Update on Andrew Peterson's Promotion to Assistant Foreman
  - D. OLD BUSINESS:
    - Update on Filtration Pilot Study for South Acton
    - Discussion of Projected Financial Future and Update from Working Sessions

The regular bi-monthly meeting was called to order at 8:10 p.m. on Monday, June 25, 2012 at the Acton Water District Office by Mr. Ronald Parenti.

**Present at Tonight's Meeting:**

Commissioners: Ronald Parenti (Chairman), Leonard Phillips and Stephen Stuntz  
District Manager: Chris Allen  
District Treasurer/Collector: Mary Jo Bates  
District Counselor: Mary Bassett  
Environmental Manager: Matthew Mostoller  
Commissioners Secretary: Lynn Protasowicki  
Finance Committee Member(s): David Butler, Charles Bradley, Bill Kingman

**A. Comments from Citizens**

Mr. Ed Leonard, 234 School Street, asked Mr. Allen the following question: Does peak demand and flow of water in pipes cause water discoloration? Mr. Allen stated that it's a little bit of both – demand draws wells down and flow direction stirs up sediment causing the water discoloration. Mr. Leonard asked Mr. Allen if there is a better way to flush pipes to not get dirty water. Mr. Allen stated that they will sometimes shut off a valve which helps change the flow direction. Mr. Leonard inquired as to when the new South Acton water facility goes online, will old lines be flushed? Mr. Allen stated that the clean water from the treatment facility is pumped through the pipes and pushes dirty water out. It will take sometime for clean water to make it into the homes in South Acton.

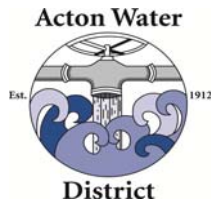
**B. Approval of Minutes from June 4th Meetings**

Mr. Parenti moved to accept minutes of the meeting held on June 4, 2012 and Mr. Phillips seconded the motion. The Commissioners were in favor of approving the minutes.

**C. NEW BUSINESS**

Update on Finance Committee Changes

In this evening's packet to the Commissioners is an email from Mr. Richard O'Brien discussing a change on the Finance Committee. Mr. Allen proceeded to inform the Commissioners that after 27 years



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of serving on the Finance Committee, Mr. Bill Kingman will be stepping down. Mr. William Guthlein will now assume the role of official voting member on the Committee.

#### Update on Andrew Peterson's Promotion to Assistant Foreman

Mr. Allen informed the Commissioners that he promoted Andrew Peterson to Assistant Foreman/Chief Treatment Operator. He also stated that any new hires will have to have their treatment license. And, that all current employees are working on getting their treatment license.

#### **D. OLD BUSINESS**

##### Update on Filtration Pilot Study for South Acton

Mr. Allen provided an update to the Commissioners on the filtration pilot study for South Acton. He stated that the pilot study at School Street is complete and has received no final data to-date. The pilot study at the Assabet Well started last Wednesday, June 20<sup>th</sup> and will be completed by July.

##### Discussion of Projected Financial Future and Update from Working Sessions

Enclosed in tonight's packets to the Commissioners is a copy of the long range financial plan and rate impact for fiscal years 2013-2021. Mr. Allen reviewed for the Commissioners the projected financial future and provided an update from working sessions. He stated that there have been two working sessions within the past few weeks. During working sessions the groups came up with several models and the favorite of the groups was the debt service fee model. Mr. Allen stated that there would be minimal rate increase; the debt service will rise but which is geared towards paying down debt. Customers would also be looking at an increase in the service charge from \$15 per quarter in 2013 to \$25 per quarter by 2015. The debt service fee will be listed separately on the water bill.

Mr. Parenti moved to adjourn the meeting and Mr. Stuntz seconded the motion. The meeting adjourned at 8:40 p.m.