

Water Supply District of Acton

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Commissioners Meeting
Water Supply District of Acton
Meeting Minutes
December 6, 2010

The regular bi-monthly meeting was called to order at 7:30 p.m. on Monday, December 6, 2010 at the Acton Water District Office by Mr. Stephen Stuntz.

Present: Commissioners Stephen Stuntz, Ronald Parenti, and Leonard Phillips. District Manager Chris Allen, District Counselor Mary Bassett, Commissioners Secretary Lynn Protasowicki. Finance Committee member(s) David Butler and Bill Kingman. District Moderator Richard O'Brien. Also in attendance: Barry Rosen representing WRAC and WLMAC.

A. Comments from Citizens

Mr. James Deming, former District Manager for AWD, stopped by this evening to personally thank the Commissioners and Counselor Bassett for supporting him in his pension case against the Middlesex Retirement Board.

B. Approval of Minutes from November 15, 2010

Mr. Stuntz moved to accept minutes of the meeting held on November 15, 2010 and Mr. Parenti seconded the motion. The Commissioners were in favor of approving the minutes.

C. New Business

Presentation by Earth Tone Technologies for Potential Lease of District Land for Location of a Cell Tower at 12 Wyndcliff Drive/Wampus Hill Tank.

Mr. Rob Mitchell of Earth Tone Technologies was present at this evening's meeting to discuss with the Commissioners the proposed cell tower at 12 Wyndcliff Drive/Wampus Hill Tank. Included in the Commissioners' packet are site plans showing where the proposed tower would be built. Mr. Mitchell stated that Earth Tone Technologies specializes in low impact cell sites that provide shorter towers. The cell tower that would be built at 12 Wyndcliff Drive would be a single pole, 100 feet high, laminated wood. There would be a simple access road to the tower. The tower will be built 20 feet over the Wampus Tank to accommodate two carriers.

Mr. Allen stated that he would like to have right away to Main Street that would lead to the water tank and cell tower enclosure; this would lessen the traffic impact on Wyndcliff Drive, a private way. Counselor Bassett stated that an RFP would need to be processed and approved by the District voters. Mr. Mitchell stated that Earth Tone Technologies would be able to help with the RFP process.

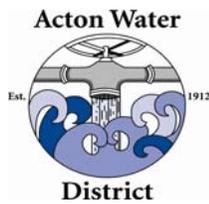
Counselor Bassett requested from Mr. Mitchell a more detailed site plan to show exactly what they are looking for potential use in the RFP.

D. Old Business

Discussion of Proposed Special Legislation Involving the District's Investment Protocol.

Included in the Commissioners' packet is an email from Mr. Dave Butler to the AWD Board of Commissioners informing them that he met with Ms. Sally Schnitzer, Legislative Director, from Senator Jamie Eldridge's office. Mr. Butler stated that Ms. Schnitzer will recommend filing both the special legislation for Acton Water

All documents referred to in meeting minutes are available for inspection at the office of Acton Water District, 693 Massachusetts Avenue, Acton, MA 01720 (978) 263-9107.



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District specific and the general legislation which covers all water districts in Massachusetts. Mr. Butler stated that Ms. Schnitzer thought they had done a good job and was appreciative of the efforts to include all districts and the unique circumstances (i.e. pollution settlement/abatement). The proposed special legislation will get filed in January 2011.

Discussion of Conversion of District's Web Site to .GOV Uniform Resource Locator (URL).

Included in the Commissioners' packet is an email from Mr. Robert Murch, MIS Coordinator for AWD, to Mr. John Letchford, Acting Chief Information Officer of Massachusetts. Mr. Murch is requesting permission from Mr. Letchford to approve the AWD's request for a .GOV web extension. In addition, the email states that it is Mr. Murch's understanding that only the State Chief Information Officer can authorize this request in the form of a letter written to the .GOV manager. Mr. Murch included a copy of a proposed letter in his email to Mr. Letchford to be used for the approval process. The effort to convert to s.gov was initiated in response to the request of Commissioner Phillips, who said he was pleased with the progress made so far.

Update on Assabet Sand & Gravel Encroachment on District Land Off High Street.

Mr. Allen thought he was going to have information to provide to Commissioners but didn't. He did mention that the owner of Assabet Sand & Gravel did move equipment out of the encroachment area. The permanent structures still need to be moved. Mr. Allen is anticipating a response on the issue from Mass DEP Central Regional Office any day.

Other Business:

1. Mr. Steve Stuntz stated that a neighbor recently had a water main break and he told Mr. Stuntz that it is such a pleasure in dealing with the employees from the District. Mr. Stuntz quoted the neighbor as saying, "The guys are great."
2. Mr. Barry Rosen, representing the WLMAC, wanted to find out the status for Maynard's request for Zone 2. Mr. Allen stated that there have been conversations on the topic with The Town of Acton Board of Selectman and The Town Planner, but there are no updates as of today.

Mr. Parenti moved to adjourn the meeting and Mr. Stuntz seconded the motion. The meeting adjourned at 8:00 p.m.